

Adopted	October 21 2008
Revision Date	January 20, 2022
Review Year	2027

Background/Purpose:

Pursuant to Section 113 of the *School Act*, the Board of Directors is mandated to employ a superintendent of schools with the approval of the Minister of Education.

Policy Statement:

The superintendent is the Chief Executive Officer of the Board and the Chief Education Officer of the school jurisdiction. The Superintendent is responsible for the operations of the school, and is accountable to the Board of Directors. The Board will annually review the performance of the Superintendent.

Guidelines:

1. Each fall, the Board will formally review the Superintendent's performance for the preceding school year. The Superintendent's performance review will begin each year no later than March and conclude by June and a report will be made to the Board at their June board meeting. The review will be guided by the Superintendent Leadership Quality Standard document.
2. Every third year or sooner, or as the Board deems necessary, the Board shall retain the services of an independent consultant to conduct a complete review of the Superintendent's performance. The consultant will independently plan and implement the review including the selection of individuals to participate in the review.

Accountability:

Monitored annually by the Board of Directors.

References:

Superintendent Leadership Quality Standard (September 1, 2019)