



# AURORA ACADEMIC CHARTER SCHOOL

## Policy Committee Meeting Minutes (DRAFT)

October 5, 2021

5:00pm (virtual)

### 1. CALL TO ORDER AND ROLL CALL

Meeting called to order at 5:03pm and was held virtually in compliance with COVID-19 Pandemic social distancing regulations.

Attendees: Peter Dang, Ian Gray, Elizabeth Lund, Keira Hanrahan, Mary Healy, Michelle Smith, Susan Mallory, Monique Wilson, Neetu Gidda, Zahida Hirani-Saran.

### 2. AGENDA

The October 5, 2021 Policy Committee Meeting agenda was approved as presented.

### 3. PREVIOUS MINUTES

The September 10, 2021 Policy Committee Meeting Minutes were approved as presented.

### 4. POLICIES UNDER REVIEW

#### ● BP 4600 - Video Surveillance

At the last board meeting two things were asked for (1) remove "maximum/minimum" of 60 days, (2) fine authorized personnel and keep consistent. Concern raised about having two authorized personnel viewing surveillance footage - is not practical or possible. This needs to be checked to see if this is part of the legal advice before revising. This would also be problematic for bus videos as well. Will bring this back to the board again outlining these concerns. Video surveillance should be used sparingly and is a last resort. Discussed:

- Do we need to lay out parameters on when it is okay to review video.
- Do we need to add AR re parameters for video use.
- May need legal advice with respect to one or two people reviewing video.

EPSB does appear to require two people to review video. Committee asked to send any further information to Keira for consideration.

*Add In emergent situations the board chair has the power to suspend the policy.* This policy is to protect both students and staff. Historically parents were not allowed to review video with respect to something their child has done. With this new policy parents will be able to view the video - could be a loophole and needs to be double-checked. FOIP states that personal information can be shared with the individual. Need to review FOIP requirements and how it is applied to the school, i.e. parent requests to review video. If legislation is not clear, we can check with other school partners and Alberta Education.

Recommendation: Will recommend for third and final reading with updates to policy to the Board

#### ● BP3700 - Crisis Policy

Tabled as the most current version of the policy could not be found. Change review year to 2021.

Recommendation: Will recommend for third and final reading to the Board

#### ● BP1040 - Policy Making and Governance

*Add policies are viewed at five year intervals or earlier if need arises.* Also need to consider language to suspend policy. Correct numbering format issues.

Recommendation: Will recommend for third and final reading to the board

#### ● BP1050 - Policy Making and governance: Accountability

No other school have Board Accountability policies except Connects and New Horizons charter schools Recommendation is to repeal this policy.. Most boards do have a Code of Conduct for school boards. Ian Gray reviewed other charter school code of conduct comparables and shared findings with the committee. It was asked if the Members Code of Conduct applies to all stakeholders, including the board. While researching other boards, it was discovered they had Board Code of Conduct policies. The Members Code of Conduct policy is too general and it is necessary create a specific policy for the Board. The superintendent will create a draft to present at the next policy meeting. The chair asked the superintendent to add *lines of communication* under Guidelines using Boyle Street policy as a reference.

Recommendation: Superintendent will create a draft policy, send it to the committee for review. Will recommend for third and final reading to the Board

#### ● BP1060 - Role of the Board

Tabled to next meeting.

#### ● AR6030 - Student Evaluation

Conducting a review of honour role and student retention in both schools. As ARs are not approved by the Board, the Superintendent will bring any AR changes/considerations to the board for information. The proposed changes were reviewed by the committee. Peter Dang has met with his staff during their PD with respect to changes in awards structure. Discussed concern that that the AR language was too specific. It was felt that parts of the AR belong in policy, such as promotion, retention, and grading, as they are board related. Updates to AR6030 are time sensitive as they need to be shared with parents in November. Currently there are elements in this AR that affect both schools. The policy committee want the board to be aware of the AR changes even if the Board is not changing it. AR6030 is also on the school-based administration meeting agenda as well.

Recommendation: Superintendent will update the board re revisions to the AR at their October 21, 2021 meeting.

### 5. UPCOMING POLICY COMMITTEE MEETINGS

- November 5, 2021 (4:30- 5:30pm)

### 6. ADJOURNMENT

The Policy Committee meeting ended at 6:23pm on October 5, 2021.