

POWERSCHOOL USER GUIDE FOR PARENTS

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ACCESS

The PowerSchool parent portal is a tool designed to help parents access:

- their child(ren)'s grades (Middle School)
- report cards
- their child(ren)'s attendance
- homework links (Middle School)
- school information

ACCESS

The PowerSchool parent portal can be found on the Aurora Academic Charter School website at:

<https://www.auroraschool.ca/powerschool-1>

and can also be accessed through either the Parent or Student tabs.

Login with the username and password provided to you by the school. If you have lost or have not received a username and password, please contact your school secretary.

Elementary School Secretary

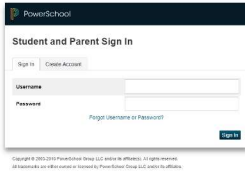
Lucy Shishkin

Ishishkin@auroraschool.ca

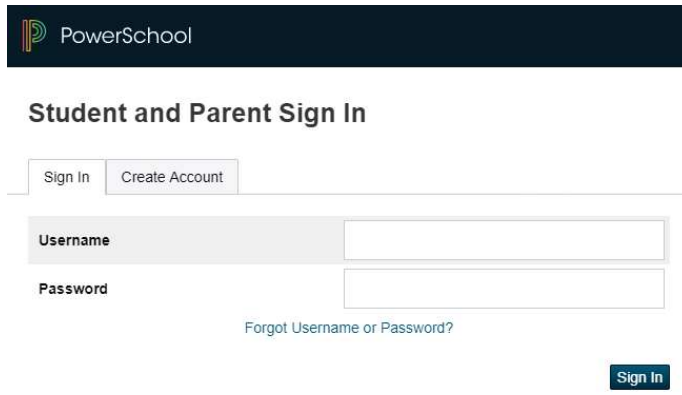
Middle School Secretary

Karen Kobzey

kkobzey@auroraschool.ca



1



Login using your username and password. Click **Sign In**.

2



The navigation bar is found on the left side of the portal and is common to all pages found in the application.

QUICK START

3



Grades and Attendance

Clicking Grades and Attendance will display student attendance by class, and by day, visually showing the current and former week.

You can click on any text displayed in light blue to give you more information about that area. For example, if you select any of the areas circled in red, you will be taken to a new window that will provide you with more detailed information.

Exp	Attendance By Class										Course	T1	Absences	Tardies
	Last Week					This Week								
	M	T	W	H	F	M	T	W	H	F				
HM(M-F)				L		L	L				HR 8T Email TRAN, VANESSA - Rm: 58	[i]	10	17
P1-P2(M-T) P7-P8(W,F)											ENGLISH 8 Email WILSON, MONIQUE - Rm: 56	[i]	0	0
P3-P4(M) P5-P6(W)											PE 8 Email MURRAY, MELISSA - Rm: GYM	[i]	0	0
P1-P2(W) P5-P6(M,F) P7-P8(TH)											MATH 8 Email TRAN, VANESSA - Rm: 58	[i]	0	0
P1-P2(F) P3-P4(T) P7-P8(M)											SCI 8 Email Wong, Jessica - Rm: 35	[i]	0	0
P5-P6(T,TH)											OPT ART 1 Email WOODWARD, RICK - Rm: 23	[i]	0	0
P1-P2(TH) P3-P4(F) P7-P8(T)											SOC ST 8 Email Hwang, James - Rm: 41	[i]	0	0
P3(W)											HLTH 8 Email DRABOT, OCTAVIA - Rm: 55	[i]	0	0
P3(TH) P4(W-TH)											FR 8 Email TOMKOW, JACQUELINE - Rm: 30	[i]	0	0
Attendance Totals													10	17

As an example, if you click on the 10 circled above, you are shown the following:

Dates of Attendance:

Dates of all absences for HR 8T Exp. HM(M-F) (8T.1) for T1:	
1.	HM(TH) - 09/14/2017 - AE
2.	HM(T) - 09/26/2017 - AU
3.	HM(T) - 10/10/2017 - AE
4.	HM(W) - 10/11/2017 - AE
5.	HM(TH) - 10/12/2017 - AE
6.	HM(F) - 10/13/2017 - AE
7.	HM(M) - 10/16/2017 - AE
8.	HM(T) - 10/17/2017 - AU
9.	HM(W) - 10/18/2017 - AU
10.	HM(W) - 11/01/2017 - AE

Legend
Attendance Codes: Blank=Present AU=Absence Unexcused AE=Absence Excused L=Late ISS=In School Suspension OSS=Out of School Suspension FT=Field Trip
Citizenship Codes: H=Honorable S=Satisfactory N=Needs to improve U=Unsatisfactory

In this case, information regarding the reasons given for each absence is provided, with a legend explaining the codes.

4



Selecting School Information will provide you with important contact information and dates about the school.

School Information

School Information			
School Name:	AACS - Middle School		
School Address:	AACS - Middle School 12245 - 131 Street Edmonton, AB T5L1M8		
School Phone:	780-454-1855		
School Fax:	780-454-8104		
School Principal:	Mrs. Janet Rockwood		
Principal's Phone:	780-454-1855		
Principal's Email:	jrockwood@auroraschool.ca		
Assistant Principal:	Mr Peter Dang		
Assistant Principal's Phone:	780-454-1855		
Assistant Principal's Email:	peterd@auroraschool.ca		
Attendance Secretary's Email:	sball@auroraschool.ca		
Registrar's Email:	kkobzey@auroraschool.ca		
Term	Start Date	This Year's Terms End Date	# School Days
Term 1 (T1)	08/24/2017	11/24/2017	61
Term 2 (T2)	11/27/2017	03/16/2018	59
Term 3 (T3)	03/19/2018	06/27/2018	60

5



When you click on Report Card, you are able to generate any report card, historical or current, that has been entered into the PowerSchool program.

Student Report Card

Report Card

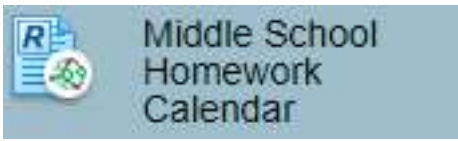
School Year 2015-2016 ▾

Current Reporting Term Term 1 ▾

Double-Sided

Generate Report

6



Clicking on Middle School Homework Calendar (for students in grades 5-9 only) will bring up links to individual class homework calendars.

Middle School HomeWork Page

5C	6G	7C	8D	9K
5D	6O	7J	8M	9L
5H	6S	7JI	8MM	9M
5R		7W	8T	

If you have any questions about this manual, or require support or assistance with PowerSchool, please contact:

Ian Gray
Director of Technology

igray@auroraschool.ca





AURORA ACADEMIC CHARTER SCHOOL

A L L H A R D W O R K Y I E L D S A P R O F I T