

**Aurora Academic Charter School  
Board of Directors Meeting (Virtual) of June 17, 2020  
RATIFIED**

Board Chair: Arlene Huhn  
Recording Secretary: Susan Mallory

Attendees: Felix Amenaghawon, Keira Hanrahan, Zahida Hirani-Saran, Arlene Huhn, Robert Kossick, Holly Maccagno, Susan Mallory, Shazin Mohamed-Standing, Nokuthula Sithole, Paul Wozny  
Regrets: Dale Bischoff  
Guests: Peter Dang, Ian Gray, Jacquie Harman, Mary Healy

**1. Call to Order**

The meeting of the Board of Directors was called to order at 6:51pm, and was held online in compliance with COVID-19 Pandemic social distancing regulations.

**a. Approval of the Agenda**

Additions to the Agenda: #6 Parent Engagement Meeting  
#7 Collective Agreement Vote

Motion to accept the June 17, 2020 Agenda as amended, made by:  
Robert Kossick  
Seconded by: Zahida Hirani-Saran  
All in Favour: 5  
Abstained: 2  
Motion Carried.

**b. Approval of Board Minutes**

Motion to accept the May 20, 2020 Board Meeting minutes as presented, made by: Felix Amenaghawon  
Seconded by: Shazin Mohamed-Standing  
Carried. Unanimous

All action items reviewed and completed.

**2. Superintendent/Deputy Superintendent Reports (Paul Wozny)**

**a. Elementary Renovation Update**

Dr. Wozny presented the Elementary Construction update to the Board for information and discussion.

- Coordinating with Edmonton School Board Security to trace lines for new renovation and Learning Commons for lockdown down system.
- Tested all systems to ensure synchronization throughout the whole building, including new renovation.

**b. Air Conditioning Update**

Dr. Wozny presented to the Air Condition update to the Board for information and discussion.

- Reviewed Gantt chart.
- Randy Darr is working with Arrow Engineering to do project in quick stages to optimize process. Going to tender soon.
- Two options for Air-Conditioning: Windows or rooftop air conditioning. Preference was to go with rooftop air conditioning. Arrow Construction is confident rooftop air conditioning can be installed.
- Discussion on which option could be implemented immediately.
- Process has begun with the City of Edmonton to obtain permits.

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- Work has started in the Learning Commons,
- Dr. Bischoff has received a letter outlining eligible/ ineligible grant items and report and HVAC upgrades are eligible.

**c. COVID-19 Update**

OHS meeting went very well and Lisa Weidel has done excellent job.

- Sneeze guards have been provided for secretary desks. PPE options discussed.
- Have purchased automated hand sanitizers (14) and will be prepared for all three scenarios.
- Physical distancing enforced and those ill are to stay home.
- Looking at staggering classes and movement of students. Teachers will move from class to class. Chairs will be removed from the waiting areas.
- Guideline markers on the floor, pylons, etc., optimizing safety.
- At-Home learning to be available for students. More information to come.
- School admin will continue to work on plans for school re-entry.

**3. Research Project**

Dr. Wozny presented an update to the Board on current and proposed research projects. He will be meeting with research organizers and will share information with the Principals on the feasibility of these studies.

**4. Secretary Treasurer's Report (Holly Maccagno)**

**a. Financials**

Holly Maccagno reviewed financials with the Board for discussion and took questions from the Board.

**b. IMR Letter**

Holly Maccagno is working on setting up a meeting and invoice has been sent. The Minister of Education has approved the use of reserves as presented in the budget.

The Board thanked Holly Maccagno for her dedication and hard work and wished her well in retirement.

**5. Policy Committee**

• **BP3160 – Conducting Research Studies**

Motion to approve BP3160 Conducting Research Studies for third and final reading as presented,

made by: Keira Hanrahan

Seconded by: Robert Kossick

All in Favour: 6

Against: 1

Motion carried.

• **BP 8030 Community Use of Facility**

Motion to approve BP8030 Community Use of Facility for second reading as presented, made by:

Keira Hanrahan

Seconded by: Nokuthula Sithole

Carried. Unanimous

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**6. Board of Directors (Arlene Huhn – Board Chair)**

**I. Update on Action Plan for Charter Renewal**

Motion to approve the Action Plan update as presented, made by:  
Shazin Mohamed-Standing  
Seconded by: Keira Hanrahan  
Carried. Unanimous

**II. Board Reserves in preparation for 2020/21 school year in COVID context**

Discussion on what the Board could provide to assist parents and students presently and going into the summer. Discussed reading apps and other educational apps., Top Marks masks, cost/budget and distribution.

The Board discussed the feasibility of providing Aurora PPE Mask souvenir. Principals to work with Deputy Superintendent on items they need.

Motion that Aurora Academic Charter School set aside \$15,000 for an Aurora PPE souvenir and student resources, made by:  
Shazin Mohamed-Standing  
Zahida Hirani-Saran  
Carried. Unanimous

**III. International Field Trips**

Discussion regarding the cancellation of the Aurora School Europe trip in March 2021. Marla Leganchuk and Dr. Paul Wozny were asked to review the Educational Tours Europe trip contract. Cancellation must be done in a timely manner ensure paperwork submitted on time.

Motion to cancel the Aurora School Europe Field Trip 2021 due to the COVID-19 Pandemic, made by: Robert Kossick  
Seconded by: Keira Hanrahan  
Yes: 4  
No: 1  
Abstained: 2  
Motion Carried.

Dr. Paul Wozny to draft a letter to parents on behalf of the Board as soon as possible.

**IV. Support for parents and students over the summer**

Discussion on supports for parents and students over the summer. Dr. Paul Wozny, Peter Dang, and Jacqueline Harman preparing letter to parents to assist them in finding resources for students over the summer.

**V. Year end gathering**

The Board hosts a Year-end Dinner each year, however, this year's gathering has been cancelled due to COVID-19. Alternatives were discussed in lieu of year-end dinner.

Motion that the Board will provide a \$50 gift card to all staff in lieu of the traditional year end dinner, made by: Zahida Hirani-Saran  
Nokuthula Sithole  
Carried. Unanimous

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**VI. Parent Engagement Meeting**

Discussed preparations for a Board virtual Parent Town Hall Meeting and follow-up meeting in August 2020. PowerPoint presentation will be developed for Scenario one, two, and three by Dr. Paul Wozny.

The Board Year End Stakeholder email will go out at the of June.

**VII. Collective Agreement Motion**

I move that the Board ratify the amendments (Sign off sheet #1, #2, and Memorandum of Agreement) to the collective agreement between Aurora Academic Charter School and the Alberta Teachers Association,  
made by: Robert Kossick  
Seconded by: Shazin Mohamed-Standing  
Carried. Unanimous

**7. Calendar reminders**

- Aurora Board Policy Committee Meeting September 2, 2020, 4:00 pm to 5:00 pm
- Aurora Board of Directors Meeting September 16, 2020, 6:30 pm
- A Board Meeting may be needed in August.
- Parent engagement meeting to be held in August. Arlene Huhn, Keira Hanrahan and Paul Wozny to discuss details.

**8. Adjournment**

Motion to adjourn the June 17, 2020 Board Meeting at 9:45pm, made by,  
Felix Amenaghawon