

Aurora Academic Charter School

Board of Directors Meeting - Minutes of October 16, 2019

RATIFIED

Board Chair: Arlene Huhn

Recording Secretary: Susan Mallory

Attendees: Felix Amenaghawon, Dale Bischoff, Zahida Hirani-Saran, Arlene Huhn, Robert Kossick, Shazin Mohamed-Standing, Holly Maccagno, Susan Mallory, Nokuthula Sithole, Paul Wozny

Regrets: Marcy Dormer

Special Guest: Randy Darr

Guests: Ellen Fung, Ian Gray, Keira Hanrahan, Jacquie Harman

1. Call To Order

The meeting of the Board of Directors was called to order at 6:35pm.

a. Approval of the Agenda

Motion to accept the October 16, 2019 agenda as presented, made by: Nokuthula Sithole

Seconded by: Zahida Hirani-Saran

Unanimous **Carried.**

b. Approval of Board Minutes

Motion to accept the September 18, 2019 Board Meeting Minutes as amended, made by: Robert Kossick

Seconded by: Zahida Hirani-Saran

Unanimous **Carried.**

All action items were reviewed and completed.

2. Secretary-Treasurer Report (Holly Maccagno/Shazin Mohamed-Standing)

i. Audit Committee

A standing Aurora Audit Committee has been established and held first meeting on October 7 and will meet again November 12. Terms of reference created meet Alberta Education requirements.

ii. Audit

Audit field work is complete and Holly Maccagno would like to have auditor attend the Annual General Meeting.

iii. Transportation

Tenders closed at noon on October 16, 2019 and four tenders were received. Lisa Weidel, Transportation Coordinator, is preparing the criteria to be used to evaluate tenders and the contract will be awarded November 1. A full report will be made to the board and present choice to the board.

Action Item: Policy Committee requested to review BP9000 – Transportation with a view to references to Transportation Committee, by the Board of Directors.

The following timeline was suggested by Holly Maccagno to meet November 1 deadline to award tender:

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- Monday, October 21, 2019. Tender evaluation criteria emailed to Board end of day Monday for feedback and comments.
- Wednesday, October 23. The four tender packages to be opened.
- Friday, October 25, 2019. Spreadsheet prepared for submission to the Board for approval.

Motion that the Transportation Coordinator present the criteria to the Board for vetting on Monday, October 21, 2019 and the final evaluation by Wednesday, October 30, 2019, made by: Felix Amenaghawon

Seconded by: Nokuthula Sithole

In favour: 2 Against: 4

Motion Defeated.

Motion that the Superintendent, Deputy Superintendent, Secretary Treasurer, and Transportation Coordinator present the Board with a summary of the tender criteria with scoring along with their recommendation to award tender by October 29, 2019 for Board approval, made by: Robert Kossick

Seconded by: Zahida Hirani-Saran

In favour: 5 Against: 1

Unanimous **Carried.**

iv. **IMR Funding Update**

Aurora received funding for first IMR request.

3. **Superintendent/Deputy Superintendent Report (Dr. Dale Bischoff, Dr. Paul Wozny)**

i. **Elementary Renovation Project**

Presented update to the Board for information.

ii. **Research Update/Aurora Research and Innovation Fund Update**

Dr. Wozny presented an update on Aurora Research, along with an update on the Aurora Research and Innovation Fund.

- Dr. Damien Cormier, University of Alberta to assist with ARIF.
- Dr. Malcolm Steinberg and Dr. Paul Wozny have been selected to provide a research presentation at the TAAPCS Conference to over 240 teachers and administrators.

iii. **2019 Aurora Accountability Pillar Results Summary**

- The 2019 Aurora Accountability Pillar Results Summary was presented to the Board for information and review.
- Aurora results were very strong overall. Summary helpful in developing the Aurora 3 Year Plan and Education Results Report.
- Due to our strong results, we have been asked by Alberta Education to share our pedagogical processes with them and other stakeholders (enhanced numeracy and literacy).
- Higher scoring in Aurora Elementary than in Middle School was discussed by the Board (perceptions by teachers, parents and students).

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4. Board Committee Reports

I. Policy Committee (Marcy Dormer)

a. Policies before the Board

• **BP1000 – Vision Statement**

Motion to approve BP1000 – Vision Statement for second reading as presented, made by: Zahida Hirani-Saran
Seconded by: Shazin Mohamed-Standing
Unanimous **Carried.**

• **BP1010 – Mission Statement**

Action Item: The Board directed the Policy Committee Chair to take BP1010 back to the committee for further work to clarify mission language.

• **BP1020 – Philosophy and Purpose**

Motion to approve BP1020 – Philosophy and Purpose for second reading as amended, made by: Felix Amenaghawon
Seconded by: Shazin Mohamed-Standing
Unanimous **Carried.**

• **BP7071 – Human Sexuality**

Motion to approve BP7071 – Human Sexuality for second reading as amended, made by: Shazin Mohamed-Standing
Seconded by: Nokuthula Sithole
Unanimous **Carried.**

Action Item: Policy Committee asked to review why only the Superintendent monitors this BP.

5. Board of Directors (Arlene Huhn)

I. TAAPCS Conference (October 25 – 26, 2019)

Reminder of the TAAPCS Conference on October 25 and 26, 2019.

II. Annual General Meeting (AGM) Nomination Package

The nomination package for the AGM was emailed out to parents on October 1, 2019 and a follow-up reminder email was also sent.

III. Board Stakeholder Update

Zahida Hirani-Saran has sent out the Board Stakeholder Communication for the Board to review.

iv. Superintendent Contract Update

Motion to go in-camera by: Zahida Hirani-Saran
Seconded by: Robert Kossick
Unanimous **Carried.**

Motion to go out-of-camera by: Zahida Hirani-Saran
Seconded by: Robert Kossick

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Unanimous **Carried.**

Motion to submit an application to the Minister of Education of the Province of Alberta under the Superintendent of Schools Regulation, Section 11 of the *Education Act*, to exempt Aurora Academic Charter School from the Superintendent Compensation Framework, made by:

Zahida Hirani-Saran

Seconded by: Robert Kossick

Unanimous **Carried.**

6. Calendar Reminders

October 24 & 25 TAAPCS Biennial Conference – no classes

October 25 & 26 TAAPCSS Annual General Meeting

7. Adjournment

Motion to adjourn the October 16, 2019 Board Meeting at 10:13pm, made by: Shazin Mohamed-Standing