



## **Aurora Board of Directors Meeting Minutes Thursday, March 18, 2021 @ 7:00 p.m., Virtual Ratified**

Board Chair: Arlene Huhn  
Recorder: Marla Leganchuk

Attendees: Brandon Plaizier, Zahida Hirani-Saran, Keira Hanrahan, Shazin Mohamed-Standing, Robert Kossick, Janet Rockwood

Regrets: Tejinder Bansal

Guests: Mary Healy, Ian Gray, Jacqueline Harman

### **1. Call to order of the regular Board meeting** *(Arlene Huhn - Board Chair)*

**Approval of the March 18, 2021 Agenda** (Motion)

Attachment 1

Motion to accept the March 18, 2021 Agenda with 1 addition to add Acting Superintendent under “Board of Directors” as item #3, made by: Shazin Mohamed-Standing  
Seconded by: Robert Kossick  
Unanimous. Carried.

**Approval of the Board Meeting Minutes of February 16, 2021** (Motion)

Attachment 2

Motion to approve the February 16, 2021 Board meeting minutes as presented made by: Brandon Plaizier  
Seconded by: Keira Hanrahan  
In Favour: 5  
Abstain: 1

**Actionable Items from previous meetings** (review)

None

### **2. Acting Superintendent Report** *(Janet Rockwood)*

**On-Line Learning** (information)

Attachment 3

Janet presented on online learning. Discussion around what learning would look like in 2021-22 and if “at-home” learning would continue, and if “online learning” in the future could be an opportunity for Aurora to research. A survey will be sent to students.

**Construction Updates** (information)

The Elementary Front Entrance – Deficiencies are currently being worked on. Contractors will be back in the Spring to finish up the outside entrance and the landscaping.

HVAC Project (Phase I - Middle School) - will be commissioned in the Spring. Deficiencies will be completed on March 31, 2021.

**Elementary HVAC** (motion)

Phase II of the HVAC project scope has increased as have the contract timelines. Abatement has significantly increased for this project and it has been determined that it would take the entire summer even if all went well. There is a significant risk that students would be impacted under this project and students would very likely have to leave classrooms while units are being installed on the roof.

The project was initially proposed at \$350,000 and is now projected to be around \$430,000, if all goes well. The majority of the increase is due to construction and abatement costs. Janet does not recommend to go forward with the tender, but instead recommends to move forward with looking at alternative options for HVAC Phase II to solve the heat issues in the Elementary wing.

**Action Item: Janet Rockwood to gather and present new numbers for alternative solution(s) for the Elementary HVAC (Phase II of HVAC project).**

**Motion to stop current tender process and begin the work on the alternative option of window unit install made by: Keira Hanrahan**

**Seconded by: Brandon Plaizier**

**Unanimous. Carried**

**2022-2025 Capital Plan** (motion)

Attachment 4

Janet presented the 2022-2025 Capital Plan.

**Motion to approve the Capital Plan as presented made by: Robert Kossick**

**Seconded by: Keira Hanrahan**

**Unanimous. Carried.**

**COVID-19 update** (information)

Administration conducted a teacher survey of their impressions and perspective regarding Aurora’s COVID preparedness and approach. The survey results from teachers was very positive and encouraging.

Many students will be returning to “in-class” from “at-home” learning for Term 3. Learning is for Term 3 is registered “at-home” 30% and “in-class” 70%.

## **COVID-19 requests**

None

### **Updates** (information)

- March 10<sup>th</sup> – Speech Language Pathologist (SLP) Parent night had 30 parents in attendance.
- March 18<sup>th</sup> – Middle School Science Awards presented. A large number of students participated in the event.

### **Stakeholder Engagement Meeting Debrief** (information)

March 17<sup>th</sup>, The Board and School Administration held a Stakeholder Engagement meeting where 41 parents/guardians participated. It was well received by parents/guardians and opportunities like this were recommended to be held again. Thanks to Board Members and Administrative staff for facilitating the meeting.

## **3. Director of Finance Update** *(Director of Finance Shazin Mohamed-Standing)*

### **Updated Financials** (information)

Attachment 5

Shazin presented the February financials and discussed financial variances

### **Transportation fees** (motion)

Attachment 6

Term 3 transportation financial analysis was presented to the Board.

[Motion to continue the 25% increase to transportation fees for Term 3 \(April, May, and June\) made by: Shazin Mohamed Standing](#)  
[Seconded by: Zahida Hirani-Saran](#)  
[Unanimous. Carried](#)

### **Audit/Finance Committee Terms of Reference**

Attachment 7

[Motion to accept the Audit/Finance Committee terms of reference with the suggested amendments made by: Shazin Mohamed-Standing](#)  
[Seconded by: Robert Kossick](#)  
[Unanimous. Carried.](#)

It was determined that the Audit/Finance Committee would recommend to the Policy Committee any financial policies that need to be reviewed and updated on an annual basis or when circumstances require the policies be updated.

## **4. Board Committee Reports** Policy Committee *(Keira Hanrahan - Policy Committee Chair)*

- a. 1000BP - Vision Statement (third reading - motion)

[Motion to accept 1000BP - Vision Statement for third and final reading made by: Keira Hanrahan](#)  
[Seconded by: Keira Hirani-Saran](#)

Unanimous. Carried

- b. 1010BP - Mission Statement (second reading - motion)

Motion to accept 1010BP - Mission Statement for second reading made by: Keira Hanrahan

Seconded by: Shazin Mohamed-Standing

Unanimous. Carried.

- c. 1020BP - Philosophy and Values (third reading - motion)

Motion to accept 1020BP - Philosophy and Values for third and final reading made by: Keira Hanrahan

Seconded by: Robert Kossick

Unanimous. Carried

- d. 2080BP - Minutes and Records (second reading - motion)

Motion to accept 2080BP - Minutes and Records for second reading made by: Keira Hanrahan

Seconded by: Shazin Mohamed-Standing

Unanimous. Carried

*Brandon Plaizier left the meeting at 8:47pm*

*Brandon Plaizier returned to the meeting at 8:59pm*

- e. 2150BP - Appeals Procedure (first reading - motion)

Motion to accept 2150BP - Appeals Procedure for first reading made by: Keira Hanrahan

Seconded by: Robert Kossick

Unanimous. Carried.

- f. 8050BP - School Emergencies (second reading - motion)

Motion to accept 8050BP - School Emergencies for second reading made by: Keira Hanrahan

Seconded by: Zahida Hirani-Saran

Unanimous. Carried

- g. 8300BP - Occupational Health & Safety (second reading - motion)

Motion to accept 8300BP - Occupational Health & Safety for second reading made by: Keira Hanrahan

Seconded by: Robert Kossick

Unanimous. Carried

- h. 8350BP - Video Surveillance (first reading - motion)

Motion to accept 8350BP - Video Surveillance for second reading made by: Keira Hanrahan

Seconded by: Brandon Plaizier

Unanimous. Carried.

## **5. Board of Directors** *(Arlene Huhn - Board Chair)*

### **Minister's Letter**

Attachment 8

Arlene advised the Board of the Letter received from the Education Minister regarding Superintendent Compensation.

### **TAAPCS update**

- Professional Development options for Board Members
- New Charter Handbook

### **Acting Superintendent**

Motion that the Board of Directors authorizes the Board Chair to execute, Form 4 Notice of Intent to Appoint the Acting Superintendent of Schools, subject to acceptance of the Employment Agreement for the Superintendent of Schools by the candidate; and that the Board of Directors authorizes the Board Chair to communicate with the Minister of Education, as required.

Made by: Zahida Hirani-Saran

Seconded by: Brandon Plaizier

Unanimous. Carried.

## **6. Calendar Reminders**

- Spring Break March 22-April 5
- Board Chairs and Superintendents Meeting with Minister March 22, 2021
- Aurora Board Policy Committee Meeting April 7, 2021, 4:00 pm to 5:00 pm
- Aurora Board of Directors Meeting April 15, 2021, 7:00 pm (Thursday)

## **7. Adjournment**

Motion to adjourn the meeting at 9:42pm made by: Keira Hanrahan