

Aurora Board of Directors Meeting Minutes
Wednesday, November 18, 2020 @ 6:30 p.m., Virtual
Ratified

Chair: Arlene Huhn

Recording: Marla Leganchuk

Attendees: Zahida Hirani-Saran; Keira Hanrahan; Felix Amenaghawon; Robert Kossick; Shazin Mohamed-Standing

Regrets: Nokthula Sithole

Guests: Jared Harmata KRP, Jacqueline Harman, Mary Healy, Peter Dang, Ian Gray, Steven Lee

1. Call to order of the regular Board meeting (*Arlene Huhn - Board Chair*)

The meeting of the Board of Directors was called to order at 6:32pm, and was held online in compliance with COVID-19 Pandemic social distancing regulations.

I. Approval of the November 18, 2020 Agenda (Motion)

Motion to approve the Agenda as presented made by: Shazin Mohamed-Standing

Seconded by: Keira Hanrahan

In Favour: 6

Absent: 1

Carried

II. Approval of the Board Meeting Minutes of October 21, 2020 (Motion)

Motion to accept the October 21, 2020 Board Meeting minutes as presented, made by: Keira Hanrahan

Seconded By: Zahida Hirani-Saran

In Favour: 6

Absent: 1

Carried

III. Actionable Items from previous meetings (review)

No actionable items were reviewed or identified

2. Special Presentation – 2019-2020 Audited Financial Statements

Jared Harmata from Kingston Ross Pasnak presented the 2019-2020 Audit Package which included:

1. Final Audit Findings
2. Aurora 2020 Audited Financial Statements
3. Management Letter
4. Management Representation Letter

Motion to approve the 2019-2020 Audited Financial Statements as presented, made by: Shazin Mohamed Standing

Seconded by: Zahida Hirani-Saran

In Favour: 6

Absent: 1

Carried

1. **Acting Superintendent Report** (*Janet Rockwood*)

I.Elementary Entrance Construction Update (information) - Attachment 3

Substantial performance certification posting and inspection dated for November 25th. November 25th to 4th will be deficiency correction. December 14th to 21st will be inspections. December 14th is the estimated occupancy date. Molok area asphalt and landscaping will be completed in the Spring of 2021 as well as the removal of the temporary corridor in Summer of 2021.

II.Update on HVAC Upgrade (information) - Attachment 4

Roof units were craned in October 23rd. Substantial completion should be complete by the end of next week, (November 27th). Project is on budget with 1 change order. We are still waiting to hear back from Alberta Education regarding Phase II of the HVAC project.

III.COVID-19 update (information)

Term 2 has 60% registered for “in class” learning, and 40% for “at-home learning”. The greatest impact was in the middle school that saw a drop in “in class” from 65% to 54%.

Reorganizing cohorts was given very careful consideration.

IV.Aurora Annual Education Results Report (AERR) and 3 Year Plan (Motion) Attachment 5

Janet produced this year’s AERR. Advised that there will be a change in the process going forward. Starting this Spring, in May, we will submit our Education Plan to Alberta Education. In the fall, November, we will submit our AERR.

Motion made to accept the Annual Education Results Report as presented made by: Keira Hanrahan

Seconded by: Felix Amenaghawon

In Favour: 6

Absent: 1

Carried

V.Charter Renewal Application (Information)

Charter Renewal Application has been sent to Alberta Education for feedback. Advised there have been some changes to Charter Evaluation process by Alberta Education that will likely affect us going forward.

4. **Secretary Treasurer Update**

(*Secretary-Treasurer Marla Leganchuk; Director of Finance Shazin Mohamed-Standing*)

I. Updated financials (on drive - for Information) - Attachment 6

Shazin presented the October Financial Statements, discussed variances, and fielded questions.

II. Transportation (Motion) - Attachment 7

Shazin presented the Transportation recommendation. Recommendation is: Continuance of the 25% increase in fees, maintain same number of buses, and use \$14,333 of the federal funding to be able to maintain current routing. This would ensure continuance of ridership levels that supported AHS distancing and cohorting guidelines.

Motion to continue the temporary increase to transportation fees by 25% for December 2020 through to March 2021; and to use \$14,333 of the Federal Funding allocation made by: Shazin Mohamed-Standing

Second by: Zahida Hirani-Saran

In Favour: 6

Absent: 1

Carried

III. Federal Funding for COVID-19

Motion to apply remaining Federal funds of \$14,533 to Janitorial and Substitution costs made by: Shazin Mohamed-Standing

Seconded by: Felix Amenaghawon

In Favour: 6

Absent: 1

Carried

IV. Audit & Finance Committee

Shazin made a proposal and request to create an Audit & Finance Committee.

The Board requested that Shazin create terms of reference for the proposed Audit and Finance Committee.

V. Allocation of Christmas Dinner

Motion to allocate \$20 chapter gift cards for each staff member in lieu of the regular Christmas dinner, made by: Shazin Mohamed-Standing

Second by: Zahida Hirani-Saran

In Favour: 6

Absent: 1

Carried

5. **Board Committee Reports**

I. Policy Committee (*Keira Hanrahan - Policy Committee Chair*)

- a. BP/AR6030 - Entrance Age of Kindergarten (motion/information - repeal)

Motion to repeal BP/AR6030 for second repeal made by: Keira Hanrahan

Seconded by: Robert Kossick

In Favour: 6

Absent: 1

Carried

Felix Amenaghawon left the meeting @ 8:11pm

- b. BP2030 - Communication Plan (motion - third reading)

Motion to approve BP2030 for third and final reading made by Keira Hanrahan

Second by: Robert Kossick

In Favour: 5

Absent: 2

Carried

- c. BP5120 - Staff Professional Development (motion - third reading)

Motion to approve BP5120 for third and final reading as amended (Professional Development (PD))
made by: Keira Hanrahan

Second by: Zahida Hirani-Saran

In Favour: 5

Absent: 2

Carried

5. **Board of Directors** (*Arlene Huhn - Board Chair*)

I. TAAPCS AGM

Arlene presented on TAAPCS AGM and advise of the general discussion around the Charter Schools' approach. Advised of the changes for the Alberta School Council Association.

II. Annual General Meeting Update - Agenda

Board members will be acclaimed. Aurora AGM will be held using Zoom to host the meeting. Advised it will be presented as a webinar.

6. Calendar Reminders

I. November 20, 2020, Teacher Collaboration and PD Day (no classes)

II. AGM November 26, 2020, 7:00 pm

III. November 26 and 27 - Parent-Teacher Interview-Conferences (4:00 pm to 7:00 pm)

IV. Board Tour of Elementary Entrance - December 1, 6:00 p.m.

V. Aurora Board Policy Committee Meeting December 2, 2020, 4:00 pm to 5:00 pm

VI. Aurora Board of Directors Meeting December TBD, 2020, 6:30 pm

7. Adjournment (projected)

Motion to Adjourn made by Zahida Hirani-Saran at 9:06pm