

Adopted	October 2 1997
Revision Date	September 17, 2018
Review Year	2020

Background/Purpose:

Aurora School employees require leave from school from time to time.

Policy Statement:

Aurora School believes it is appropriate to provide support and assistance to employees who are unable to work due to matters beyond their control.

Guidelines:

Aurora School provides leaves of absence for non-teaching staff, including Leave of Absence, including:

1. sick leave
2. maternal/parental leave
3. compassionate
4. Convocation
5. personal leave

Accountability:

Annual review by the Board of Directors.