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| Issue Date | September 4, 2019 |
| Revision Date | August 18, 2020 |
| Review Year | 2024 |

Objective:

To support Board Policy on Code of Conduct for Parents/Members. A member is a parent or guardian of a child attending Aurora School and herein referred to as the Parent.

Definitions:

“Members” may also means:

- a. Members of the Aurora School Board of Directors;
- b. Members of the Aurora School Council; and
- c. Parents and Guardians of Aurora students

Responsibility:

School Principals

Regulation:

Aurora School expects parents to conduct themselves ethically and professionally. The school does not tolerate bullying, intimidation, or harassment towards its administrator, staff, students, volunteers, other parents, or any other member of the school community.

Parents are not permitted to disturb or interrupt teaching and other school proceedings, including those pertaining to instruction and/or supervision of students at school or school-related activities. If a parent wishes to have a detailed discussion about their child with a teacher, it is required that an appointment be made with that teacher or other faculty member in advance. This process is to ensure the teacher or faculty member can prepare and allow time for thorough discussion and scheduling.

Parents are welcome to wait in the school lobby area and check-in with the school receptionist or secretary for appointment(s) with staff. Please do not enter classrooms or move about the school hallways during school hours to assure security and safety for our students and staff.

If a parent has concerns with the services provided by the teacher to a child, the first discussion should be with the teacher after scheduling an appointment with the teacher. If concerns continue after discussion/meeting with the teacher, then the principal may be contacted by the parent.

At times, teaching and learning sequences may involve online/virtual sequences with teachers and students. At no time are any online/virtual learning sequences to be recorded by anyone. No sound or images are to be recorded at any time by anyone. This is protect the privacy of all individuals, both students and staff involved in any online learning process.

Teaching and learning situations, either at school or online are private events between the teacher and the students, and all students and staff deserve privacy as mandated by FOIP Act legislation. Parents are not to participate or watch lessons at any time unless specifically invited to do so by the teacher for a very specific situation or time frame. Again, at no time should any teaching and/or learning sequence be recorded whether online or in-person.

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Persistent criticism of or interference with school programs, teacher performance, or interaction with students or staff that is unwarranted and/or unsubstantiated will not be tolerated.

The principal shall:

1. Provide parents with a copy and electronic access to the publicly posted Code of Conduct for Parents/Member.
2. Investigate all complaints of bullying, intimidation, or harassment towards its administrators, staff, students, volunteers, other parents, or any other member of the school community.
3. If it is determined through this investigation that a parent has not adequately followed BP 2040 Code of Conduct for Parents/Members, the principal will:
 - a. Make every reasonable attempt to meet with the parent.
 - b. Try to elicit the parents’s help to reach a satisfactory resolution.
 - c. If satisfactory resolution cannot be reached or if the behavior(s) persists, the principal according to the Education Act, may ban the parent from the school. This must be done in writing, and inform the parent that they are acting in contravention of the Education Act. This decision must be made judiciously and with reasonable care.
 - d. This decision may be appealed to the superintendent in writing.

References:

BP 2040 Code of Conduct for Parents/Members
Education Act