



# AURORA ACADEMIC CHARTER SCHOOL

## Policy Committee Meeting Minutes December 3, 2021 4:00pm (virtual)

### 1. Call to order (Chair: Keira Hanrahan)

Secretary: Susan Mallory

Called to order at: 4:04pm

Attendees: Peter Dang, Ian Gray, Elizabeth Lund, Keira Hanrahan, Mary Healy, Michelle Smith, Susan Mallory, Neetu Gidda, Zahida Hirani-Saran, Constance Amenaghawon, Fauzia Raji

### 2. Approval of December 3, 2021 Agenda

December 3, 2021 agenda approved as presented.

### 3. Approval of Previous Minutes

November 5, 2021 Policy Committee Meeting Minutes approved as presented.

### 4. Policies for Review

- BP1030 - Board Code of Conduct [formerly BP1070] (Passed 2nd Reading)  
Changes to the line chart and policy language were reviewed. The chart will be built together as an admin group. It was noted that more than just admin needs to be added to the chart. Discussed whether to include parents and external stakeholders to the policy, and Ian Gray will work with admin on this segment. This policy is required legislation. Other charter school code of conduct policies were reviewed with respect to process. Ian Gray will build a one page summary laying out code of conduct and sanctions involved. Two processes may be required – one by the chair, and one for the chair.  
*Recommendation: Present to the board for third reading (including pieces developed by Ian Gray).*
- BP1050 – AACS Policy Making and Governance: Accountability (passed 2nd reading to repeal)  
*Recommendation: Present to the board for third reading to repeal.*
- BP1060 - Role of the Board (passed 2nd reading)  
Updates from the last meeting and board recommendations from previous board meeting were reviewed. Discussed use of the the word *evaluation* versus *monitoring*. Prefer the use of the word *monitoring*.  
*Recommendation: Present to the board for third reading.*
- BP2050 - Superintendent (passed 1st reading to repeal)  
*Recommendation: Present to the board for second reading to repeal.*
- BP2051 - Role of the Superintendent (passed 1st reading)  
Implemented board recommendation.  
*Recommendation: Recommendation to the board for second reading.*
- BP2052 - Evaluation of the Superintendent (passed 1st reading)  
*Recommendation: Recommendation to the board for second reading.*
- Financial Policies  
The committee chair provided the background on the need to create these four new financial policies. Reviewed board recommendations and questions from the previous board meeting. Also reviewed budget templates. The committee identified the need to create a terms of reference page. The template needs to be made more user friendly. Ian Gray will work with Marla Leganchuk to make the template more user friendly. New policy members can email the policy committee chair, Keira Hanrahan ([khanrahan@auroraschool.ca](mailto:khanrahan@auroraschool.ca)) for more in depth discussion on these new policies.
- BP4005 - Annual Budget Development (passed first reading)  
*Recommendation to the Board for second reading*
- BP4006 - Annual Budget Implementation (passed first reading)  
*Recommendation to the Board for second reading*
- BP4015 - Procurement (passed first reading)  
*Recommendation to the Board for second reading*
- BP4025 - Reserves, Surpluses and Deficits (passed first reading)  
*Recommendation to the Board for second reading*

### 5. [Aurora Policy Revision & Review Dates](#)

### 6. Upcoming Committee Meetings

January 18 (4pm)

February 1

### 7. Adjournment

Meeting adjourned at 4:57pm.