



Aurora Board of Directors Meeting Minutes
Monday, September 23, 2021 @ 7:30 p.m., Ratified

Chair: Arlene Huhn

Recording: Marla Leganchuk

Attending: Robert Kossick, Shazin Mohamed-Standing, Brandon Plaizier, Tejinder Bansal, Zahida Hirani-Saran, Keira Hanrahan, Ian Gray

Guests: Elizabeth Lund, Mary Healy, Peter Dang, Michelle Smith

1. Land Acknowledgement (Arlene Huhn, Board Chair)

The Aurora community affirms that we stand upon Treaty Six Territory, the traditional and ancestral territory of the Blackfoot, Cree, Dene, Nakota Sioux, and Salteaux. We respect the history, languages, and culture of the First Nations, Métis, Inuit, and all indigenous peoples who came before us, and are grateful to acknowledge this as an act of reconciliation to those whose territory we reside on or are visiting.

2. Call to order of the special Board meeting (Arlene Huhn, Board Chair)

The meeting of the Board of Directors was called to order at 7:32pm, and was held online in compliance with COVID-19 Pandemic social distancing regulations.

I. Approval of the September 23rd, 2021 Agenda (Motion)

Motion to approve the September 23rd, 2021 Agenda made by: Shazin Mohamed-Standing

Seconded by: Keira Hanrahan

Unanimous. Carried

II. Approval of the Board Meeting Minutes of June 21st, 2021 (Motion)

Motion to approve the June 21st Board Meeting Minutes as amended made by: Zahida Hirani-Saran

Seconded by: Robert Kossick

Unanimous. Carried

III. Approval of the Board Meeting Minutes of August 6th, 2021 (Motion)

Motion to approve the August 6th, 2021 Board Meeting Minutes made by: Brandon Plaizier

Seconded by: Shazin Mohamed-Standing

For: 5
Abstain: 1
Carried

IV. Approval of the Board Meeting Minutes of August 23rd, 2021 (Motion)

Motion to approve the August 23rd, 2021 Board Meeting Minutes made by: Robert Kossick
Seconded by: Tejinder Bansal
Unanimous. Carried

V. Actionable Items from previous meetings (review)

3. Superintendent Report (Ian Gray)

Facility

- a. HVAC Update (Elementary School)
Elementary HVAC upgrade is currently on budget and almost complete. Projected completion date is the end of September.
- b. Internet Audit
An internet audit was completed and a couple of connectivity issues were identified and addressed.
- c. Building Audit
End of October all quotes shall be in. \$25K is the projected amount. Was advised of potential issues with the roof.

Action Item: look into funding from Capital Planning/Infrastructure
- d. Annual General Meeting (AGM)
It is recommended that the AGM take place on November 25th, 2021.
- e. TAAPCS Annual General Meeting
The Association Of Alberta Public Charter Schools AGM will take place virtually on October 23rd, 2021.
- f. College of Alberta School Superintendents (CASS)
Significant changes are taking place within CASS and Charter Schools.
- g. Transportation
Ridership has increased significantly and the addition of a Bus will be implemented in October.
- h. PowerSchool
New payment platform will be implemented in October and rolled out in phases starting in October.

- i. Waitlist
Ian working with the Secretaries to address how the waitlist will incorporate the new structure of sibling, staff, community and lottery.
- j. Uniforms
The motion made at the August 13, 2020 Board meeting regarding student uniforms is being carried forward into the 2021-22 school year to help support families during COVID. Students are also being allowed the opportunity to express themselves through shoes and accessories.
- k. Parent-Teacher Interviews
Communication and reporting on student achievement are being reviewed for consideration.
- l. Learning Loss
Work is currently being done to complete the reporting requirements to address learning gaps as a result of COVID.
- m. Epi-pens
Epi-pens are available in both schools, should the need arise.
- n. Letter from Parent
The Board discussed letters that have been received from parents. These enquires were responded to by the Superintendent following consultations with the Board.
- o. Research
Ian will join the Research Steering Committee in November.
- p. Staff Professional Development (PD)
Assessment and curriculum are the main focuses for this year's PD. This will support Teachers prepare for the new curriculum that will be implemented in 2022-23.
- q. Town Halls
Two town halls are being prepared for September 29th and October 3rd to address questions about the start of classes, COVID-19 protocols, and the process of lifting restrictions.
- r. Website Updates
The School's website has been updated with the AACCS Restart Lifting Restrictions Plan 2021-2022.
- s. Elementary Entrance Grand Opening Planning
Discussions around a different kind of "opening", such as a "soft" opening or virtual tour.
- t. School Growth
High School Prospectus - Discussion around a hybrid high school, some online and some in school after hours for labs, with consideration of school branding and alignment with pedagogy and Charter.

3. **Director of Finance Update** (Shazin Mohamed-Standing, Finance Chair)

a. Bus Addition (Motion)

Motion to allow for up to a 15K deficit in transportation to accommodate fluctuations in transportation as needed by increases and decreases in ridership made by: Shazin Mohamed-Standing.

Seconded by: Zahida Hirani-Saran

Unanimous. Carried

b. Building Audit (Motion)

Motion to use \$25K of surplus for a comprehensive building audit (architectural, structural, mechanical, electrical, roofing), in order to have a clear understanding of the condition of the building as a whole made by: Shazin Mohamed-Standing

Seconded by: Tejinder Bansal

Unanimous. Carried

c. Updated Financials (information)

Shazin presented the financials and discussed variances. The generosity of donors during the 2020-21 school year was greatly appreciated and the Board expressed their "Thanks".

d. Audit

Audit field work to start Oct 12 2021.

e. Audit & Financial Committee

Survey to be sent out regarding optimal meeting times. Board will be included in the survey and provided meeting times.

4. **Board Committee Reports**

Policy Committee (Keira Hanrahan, Policy Committee Chair)

a. BP1030 - Goals & Objectives (motion for final reading to repeal)

Motion for final repeal of BP1030 - Goals & Objectives made by: Keira Hanrahan

Seconded by: Zahida Hirani-Saran

Unanimous. Carried

b. BP1040 - Policy Making (motion for 2nd reading)

Motion for 2nd reading of BP 1040 – Policy Making made by: Keira Hanrahan

Seconded by: Tejinder Bansal

Unanimous. Carried

c. BP3700 - Crisis Policy (discussion)

Discussion and review around policy wording. No motion made.

d. BP8350 - Video Surveillance (motion for 2nd reading)

Motion for 2nd reading of BP8350 – Video Surveillance made by: Keira Hanrahan
Seconded by: Zahida Hirani-Saran
Unanimous. Carried

e. BP1050 - Policy Making (for discussion)

Keira requested feedback on policy theme.

- Make sure Articles of Association in line with policies
- Board voted that Policy committee engages in policy and brings to the Board for discussion

f. BP1060 - Governance (motion for first reading)

Motion for first reading of BP1060 – Governance made by: Keira Hanrahan
Seconded by: Zahida
Unanimous. Carried

g. BP – Code of Conduct

Board is asking policy committee to work on a policy for Code of Conduct. Discussion around building onto BP 2040.

6. Board of Directors (Arlene Huhn, Board Chair)

- I. Board Meeting Dates – October 21 and November 18
- II. Annual General Meeting Date (Tentative Date November 25, 2021)

Board determined that asking nominees questions was not required during this year's election.

- III. National Truth & Reconciliation Day – September 30th- Recommendation for next year would be to have a reconciliation day that engages activities towards reconciliation.
- IV. Letter to Minister
Discussions around the Board issuing a letter to the Minister for reinstatement of contact tracing.

Motion to issue a letter to the Minister for reinstatement of contract tracing made by: Brandon Plaizier
Seconded by: Shazin Mohamed-Standing
Unanimous. Carried.

7. Calendar Reminders

- I. Town Halls (September 29, October 3)
- II. National Day for Truth and Reconciliation (September 30)
- III. Professional Development Days (October 1, October 22)

- IV. School Pictures (October 4, 6, 7)
- V. Parent-Teacher Interviews (October 21, 22)

8. Adjournment

[Motion to adjourn the meeting at 10:38pm made by: Zahida Hirani-Saran](#)