



AURORA ACADEMIC CHARTER SCHOOL

BOARD OF DIRECTORS MEETING MINUTES

DATE:	Monday, November 14 2022
TIME:	6:45 PM
LOCATION:	In-Person and Online (Hybrid)
CHAIR:	Arlene Huhn
RECORDER:	Lindsay Bahr
ATTENDING:	Zahida Hirani-Saran, Constance Amenaghawon, Brandon Plaizier, Keira Hanrahan, Tejinder Bansal, Ian Gray
ABSENT:	Fauziat Raji
GUESTS:	Ada Luk, Ajoke Omage, Elizabeth Lund, Jacqueline Harman, Mary Healy, Jared Harmata

1. Land Acknowledgement (Arlene Huhn, Board Chair)

The Aurora community affirms that we stand upon Treaty Six Territory, the traditional and ancestral territory of the Blackfoot, Cree, Dene, Nakota Sioux, and Salteaux. We respect the history, languages, and culture of the First Nations, Métis, Inuit, and all indigenous peoples who came before us, and are grateful to acknowledge this as an act of reconciliation to those whose territory we reside on or are visiting.

2. Call to Order (Arlene Huhn, Board Chair) @ 6:49 PM

a. Approval of the November 14, 2022 Agenda (Motion)

Motion to approve the November 14, 2022 agenda
Made by: Zahida Hirani-Saran
Seconded by: Constance Amenaghawon
In Favour: 5
Absent: 2

b. Approval of the Board Meeting Minutes of October 17, 2022 (Motion)

Name discrepancy of guest - Prince, not Rince.

Motion to approve the October 17, 2022 Board Meeting Minutes with above changes
Made by: Constance Amenaghawon
Seconded by: Brandon Plaizier
In Favour: 5
Absent: 2

c. Actionable Items from previous meetings (review)

Compliance Review Notes in previous meeting minutes

3. Director of Finance Update (Zahida Hirani-Saran, Finance Chair)

Jared Harmata from Kingston Ross Pasnak LLP went over the final audit findings. The 2022 audit will also be presented on Thursday, November 24, 2022 at the AGM.

Motion to approve the 2022 audit
Made by: Zahida Hirani-Saran
Seconded by: Constance Amenaghawon
In Favour: 5
Absent: 2

4. Superintendent Report (Ian Gray)

a. Specialized Learning Supports

i. [SLS Report - November 2022](#)

We will be hiring an additional female psychologist.

b. Innovation & Research

i. [Innovation & Research Report - November 2022](#)

U of A doctorate Andrea Antoniuk is assessing exam anxiety and its effects with Dr. Paul Wosniak.

c. School Growth

i. Request for Proposals Process

What is the RFP process? Write RFP and send to vendors, answer questions from vendors, short list vendors and interview.

1. [Sample RFP](#)
2. [Sample Selection Criteria for RFP](#)
3. [Sample RFP Notes](#)

ii. Facility

1. Elementary Kindergarten Spaces

RFP in process.
Potentially looking at EA classroom being turned back into a formal classroom for kindergarten.

2. Elementary Bathroom Spaces

Old kitchen is being looked at to convert into an additional bathroom.

d. Transportation

i. Fuel Price Contingency Funding

There will be an approximate increase of 4.6%

ii. Bus Addition

November 1 bus 13 was brought online. There have been some issues with timing and weather however, we are waiting for things to smooth out before making any big changes such as looking at and changing all routes.
Possible 14th bus coming for north side in 2023 to alleviate congestion.

iii. Rental Bus Lines Contract

Checked with legal team and other superintendents on bus rates. Aurora is in a better position with bussing than most schools across the province in regards to cost and contractor/driver reliability.

e. Stakeholder Engagement

Focus on improving parent and student engagement as well as the Board to get more involved in engaging with parents.
How do we hear the voices of parents/children and how do we implement ideas?
Revamping website, possibly look at asking parents what they would like to see.

i. [Communication Plan](#)

1. [Community Engagement](#)
2. [Authority Visioning Presentation to Staff](#)
3. [2023-2024 Calendar](#)
4. [Website](#)
 - a. [Sample School Websites](#)

f. Welcoming & Caring Schools

Activities: soccer, basketball and volleyball coaching, BBQ during meet the teacher, family dance
Possibly look at holding ceremonies after school time instead of during school time so parents can attend without having to miss work.

Kiera arrived at 8:20 PM

i. [COVID-19/Culture Report](#)

g. [Annual Education Results Report \(AERR\)](#)

Parent satisfaction down a little but student satisfaction increased. Look at digging deeper to see where the numbers are coming from and how we can increase them.

Tejinder left at 8:45 PM

Motion to approve AERR
Made by: Brandon Plaizier
Seconded by: Constance Amenaghawon
In Favour: 5
Absent: 2

5. Board Committee Reports

a. Policy Committee (Keira Hanrahan, Policy Committee Chair)

[1030 BP Board Code of Conduct](#) (motion - 3rd reading)

Motion to approve 1030 BP Board Code of Conduct for third reading
Made by: Keira Hanrahan
Seconded by: Zahida Hirani-Saran
In Favour: 5
Absent: 2

Brandon left at 9:05 PM

[6102 BP Anaphylaxis/Life-Threatening Allergies](#) (motion - 3rd reading)

Motion to approve 6102 BP Anaphylaxis/Life-Threatening Allergies for third reading
Made by: Keira Hanrahan
Seconded by: Constance Amenaghawon
In Favour: 4
Absent: 3

Motion to go into camera made at: 9:13 PM

Made by: Keira Hanrahan

Motion to come out of camera made at: 9:19 PM

Made by: Keira Hanrahan

[5100 BP Deferred Salary](#) (motion - 1st reading)

Motion to approve 5100 BP Deferred Salary for first reading
Made by: Keira Hanrahan
Seconded by: Constance Amenaghawon
In Favour: 4
Absent: 3

b. The Association of Alberta Public Charter Schools Priority Committee (Constance)

i. [Charter School Dues](#)

Some schools have a policy If you pay more dues you get more say ie you get more votes. Is this something that we want to follow?

6. Adjournment

Motion to adjourn made at: 9:19 PM
Made by: Constance Amenaghawon
Seconded by: Zahida Hirani-Saran
In Favour: 4
Absent: 3

"We acknowledge that we are on traditional territories in Alberta of the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries."