

BOARD OF DIRECTORS
**MEETING OF THE
BOARD OF DIRECTORS**
SCHOOL GOVERNANCE

Date: January 16, 2023
Time: 7:00 PM
Location: Hybrid (Sherbrooke
Campus/Online)
Attending: Constance Amenaghawo
Keira Hanrahan
Zahida Hirani-Saran
Sudeep Manandhar
Ajoke Omage
Tirtha Upadhyay

Guests: Ada Luk
Jacqueline Harman
Mary Healy
Lisa Weidel

Items

1. Land Acknowledgement (Zahida Hirani-Saran, Board Chair)
2. Call to Order (Zahida Hirani-Saran, Board Chair) made at 7:04 PM
 - a. Approval of the January 16, 2023 Agenda (Motion)
Motion to approve the January 16, 2023 agenda
Made by: Ajoke Omage
Seconded by: Tirtha Upadhyay
In Favour: 6
Absent: 1
 - b. Approval of the Board Meeting Minutes of December 21, 2022 (Motion)
Motion to approve the December 21, 2022 Board Meeting Minutes as amended (change wording on innovation and research (on the table to - under development) And update reading and repeal on 2035
Made by: Ajoke Omage
Seconded by: Keira Hanrahan
In Favour: 5
Absent: 2
 - c. Actionable Items from previous meetings (review)
None
3. Director of Finance Update (Constance Amenaghawo, Finance Chair)
 - a. December Financials
-In December we received a funds from Edmonton Public
-Working on the budget for 2023. All projects are required to be quoted by January 31, 2023 and completed by August 31, 2023
-We heard back from the Edmonton Public Board on November 10, 2022 that they were not going to cover a portion of our submission, approximately \$23,000. The Board inquired about the reasons why this amount was not shared earlier, and what processes could be put into place to ensure discrepancies are relayed in the future. They also asked how the shortfall would be covered, and it was noted that it was unlikely to be an issue and could be managed in a different area of the budget. The loss was reported in the final audit and was presented in the board package. It was shared that the reason for the lack of coverage was because the last three years we could not invoice for anything as we were using the elevator cost under IMR.
4. Superintendent Report (Ian Gray)
 - a. 2023-2024 School Calendar
 - i. 2023-2024 Calendar Option Data
 - ii. School Calendar Survey Results (Parents)
-A survey was sent to parents and 38 people responded. The Aurora calendar is preferred over Edmonton Public.
-The 2023-24 school year will start later; however, there are the same amount of instructional days plus an additional two days
Motion to approve the 2023-24 school calendar
Made by: Tirtha Upadhyay
Seconded by: Sudeep Manandhar
In Favour: 6
Absent: 1

- b. **New Humble Partnership**
 - New Humble is looking for a partnership to help set their school up. An amount for New Humble to compensate Aurora Charter School in the future, should we proceed, has not been set.
 - Ian and IT went to New Humble and did inventory on their equipment and sat down to discuss their needs.

- a. **School Leadership Programs**
 - i. **Leadership Program Timeline**
 - Work on social emotional learning (SEL) with students.
 - Parachute program (social emotional learning): Covers all aspects of student wellness. There are lessons for teachers and videos for kids which can be broken into grades and themes.
 - Implement student council for elementary and middle school. The high school has a student council with 22 members
 - There was a soccer camp for grades 3 and 4 with 6 high school students volunteering to coach.
 - Additional options for grades 9 and 10
 - Could this leadership program be implemented in administration? Currently it is geared towards school age kids.

 - b. **High School Update**
 - Green space is an issue - will be adding barricades
 - Applied for a \$20,000 grant for after school programs and to pay for a sports resistance lab
 - Programs that have run so far: GSA lunch, student council lunch, soccer club, basketball club, volleyball club, and there is interest in creating a chess club

 - c. **The Association of Alberta Public Charter Schools Conference (TAAPCS) 2023**
 - Aurora Charter School will provide bussing and obtain hotel rooms for staff who would like to attend TAAPS.
 - TAAPS Oct 20, 2023

 - d. **Registrations and Admissions**
 - Letter to Minister of Education Regarding Charter Amendments
 - A letter was sent regarding assessment testing to place kids in the school for new enrolment. This is following the charter mandate.

- 2. **Board Committee Reports**
 - a. **Policy Committee (Keira Hanrahan, Chair)**
 - i. **5100 BP: Deferred Salary - Third final Reading**
 - Made by: Keira Hanrahan
 - Seconded by: Constance Amenaghawon
 - In Favour: 6
 - Absent: 1

 - ii. **2035 BP: Addressing Questions & Concerns - and for:**
 - 1. **2040 BP: Code of Conduct for Members - Second Repeal**
 - Elements of this policy are being added to the following three policies to ensure that there is a system for addressing issues, while removing redundancy from our policies.
 - Made by: Keira Hanrahan
 - Seconded by: Constance Amenaghawon
 - In Favour: 6
 - Absent: 1

 - 2. **2040.2 BP Code of Conduct for Non-Teaching Staff - First Reading**
 - Made by: Keira Hanrahan
 - Seconded by: Constance Amenaghawon
 - In Favour: 6
 - Absent: 1

 - 3. **2070 BP: Role of the Teacher - Second Reading**
 - Made by: Keira Hanrahan
 - Seconded by: Constance Amenaghawon
 - In Favour: 6
 - Absent: 1

 - iii. **4010 BP: Financial Statements and Audit - First Reading**
 - The Board requested that we add timelines to indicate to the first and second Guidelines, and to indicate specifics on the five-year schedule.
 - Made by: Keira Hanrahan
 - Seconded by: Constance Amenaghawon
 - In Favour: 6
 - Absent: 1

- iv. **5010 BP: Probationary Period - First Reading**
The Board asked to add specificity to Guideline 1 about the second probationary year for teachers.
Made by: Keira Hanrahan
Seconded by: Tirtha Upadhyay
In Favour: 6
Absent: 1
 - v. **5200 BP: Teacher Growth, Supervision, and Evaluation - First Repeal**
Made by: Keira Hanrahan
Seconded by: Ajoke Oimage
In Favour: 6
Absent: 1
 - vi. **9000 BP: Student Transportation - First Reading**
The Board had asked that the policy be clear that the 75 minute reference indicated that it was “per trip.”
A schedule of the five-year period was added to be added as a second Guideline.
Made by: Keira Hanrahan
Seconded by: Tirtha Upadhyay
In Favour: 6
Absent: 1
 - i. **9010 BP: Vehicle Parking - First Reading**
The Board discussed concerns about the ability of the facilities to “promise” groups parking and to look at the wording around this.
Made by: Keira Hanrahan
Seconded by: Constance Amenaghawon
In Favour: 6
Absent: 1
 - ii. **5300 BP: Recognition of Long Service - First Reading**
There was a question from the Board about how a reference to the Canada Revenue Agency could be incorporated.
Made by: Keira Hanrahan
Seconded by: Tirtha Upadhyay
In Favour: 6
Absent: 1
- b. The Association of Alberta Public Charter Schools Priority Committee (Fauziat Razi, Director)
2. **Board of Directors (Zahida Hirani-Saran, Board Chair)**
Board of directors retreat was the weekend of January 13, 2023
 3. **Adjournment made at 9:34 PM**
Made by: Keira Hanrahan
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