



# AURORA ACADEMIC CHARTER SCHOOL

## POLICY COMMITTEE MEETING MINUTES

**DATE:** September 6, 2022  
**TIME:** 4-5 PM  
**VENUE:** [Google Meet](#)  
**RESOURCES:** [Policies to Be Reviewed - 2021-2023](#)

1. Call to Order (Chair: Keira Hanrahan  
Called to order at 4 PM

Attendees: Mary Healy, Keira Hanrahan, Ada Luk, Elizabeth Lund, Jacqueline Harman, Peter Dang, Neetu Gidda, Arlene Huhn, Ian Gray

2. Approval of September 6, 2022 Agenda

Approved as amended.

3. Approval of [June 2, 2022 Minutes](#)

4. Policies for Review

- a. [3150 BP School Fees](#)

The word “will” was changed to “may” in the Policy Statement as per the Board conversation. We are recommending this to the Board for 3rd and final reading.

- b. [4030 BP Expense Reimbursement](#)

No changes. We are recommending this for the 3rd and final reading.

- c. [4200 BP Corporate Credit Card Procedures](#)

We added \$10,000 into Guidelines as a credit limit amount. We are removing the term “low-dollar value.” The Superintendent, Principal, Secretary-Treasurer, Facilities Manager, and Technology Manager will have corporate credit cards issued to them. Credit cards may only be used by the individuals to whom they have been issued.

- d. [5130 BP Staff Attire](#)

No changes are being recommended to the Board. It is being recommended for 3rd reading.

- e. [6040 BP Student Discipline](#)

The language was changed to reflect the *Education Act*. Ian cleaned up the lettering. We are putting this forward for 3rd reading.

- f. [6150 BP Improving Student Learning](#)

We are recommending this to the Board for 2nd repeal.

- g. [7071 BP Human Sexuality](#)

No additional changes. We are recommending this to the Board for 3rd reading.

- h. [6102 BP Anaphylaxis/Life-Threatening Allergies](#)

This is a new policy for review. Our policy does not include many elements or recommendations on anaphylaxis/life-threatening allergies found in other Board policies. We are a nut and allergy-aware school, which we will define. We will check to ensure that we are compliant with legislation. Details will be left to the Administrative Regulation. The Superintendent and Principals will rebuild the policy. Included in the Purpose will be references to the *Protection of Students with Life-Threatening Allergies Act*.

- i. [1030 BP Board Code of Conduct](#)

We discussed the addition of *Protocols Regarding Elected Officials*). The purpose of the change was discussed. We will bring this to the Board for 1st reading.

- j. [9000 BP Student Transportation](#)

- k. [9010 BP Vehicle Parking](#)

- l. [2035 BP Addressing Questions and Concerns](#)

- m. [2040 BP Code of Conduct for Parents/Members](#)

5. Upcoming Meetings

TBD

6. Adjournment

The Policy Committee meeting ended at 5 PM on September 6, 2022.