Aurora Academic Charter School
Board of Directors Meeting - Minutes of May 14, 2018
RATIFIED

Board Chair: Arlene Huhn
Recording Secretary: Susan Mallory

Attendees: Dale Bischoff, Marcy D'Agostini, Rebecca Harrison, Arlene Huhn, Robert Kossick, Holly Maccagno, Susan Mallory, Paola Mayo, Shazin Mohamed-Standing, Paul Wozny
Guests: Peter Dang, Ellen Fung, Ian Gray, Jacquie Harman, Mary Healy, Janet Rockwood, Rick Woodward

1. **Call To Order**
   The Board of Directors Meeting was called to order at 6:34pm.

   a. **Approval of the Agenda**
   Motion to accept the May 14, 2018 Board Meeting Agenda as amended, made by: Rebecca Harrison
   Seconded by: Shazin Mohamed-Standing
   Unanimous **Carried.**

   Agenda Amendments:
   Addition of #8((iv) – Articles of Association
   Addition of #8(v) – In-Camera Item

   b. **Approval of Board Minutes**
   Motion to accept the April 16, 2018 Board Meeting Minutes as presented, made by: Marcy D'Agostini
   Seconded by: Rebecca Harrison
   Unanimous **Carried.**

2. **Student Transportation**
   The Deputy Superintendent presented the Student Transportation update on behalf of Lisa Weidel. With the addition of a new bus this fall, how to line up buses along 122 Avenue to load at the end of the day was discussed. The Transportation Committee will report back after their next meeting with a plan for bus lane management.

3. **Secretary Treasurer Report (Holly Maccagno, Shazin Mohamed-Standing)**
   I. Occupational Health & Safety Updates – Bill 30
   Bill 30 goes into effect June 30, 2018 and employers must meet new legislation. Marla Leganchuk and Lisa Weidel will be taking part in an OH&S webinar. Holly Maccagno is checking with Edmonton Public School Board as to whether Aurora School is under their umbrella.

   II. Student Wait List Update
   There are currently 3400 families and approximately 5300 students on the wait list. Aurora has sent out multiple communications to wait list families advising them of the October 31, 2017 deadline to update their account. Concerns raised over when to enforce the removal of wait list families not in compliance with wait list requirements.

III. Aurora Budget

Motion that the Board of Directors spend up to $56K on the following technology items: $18K for iPads/tablets and one cart, $10K for 25 Chromebooks with French keyboard and one cart, and $28K for laptops and one cart, to be purchased prior to the end of this school year, made by: Shazin Mohamed-Standing
Seconded by: Paola Mayo
Unanimous **Carried.**

Motion to approve 2018-2019 budget as presented, made by: Shazin Mohamed-Standing
Seconded by: Marcy D'Agostini
5 Votes For
1 Vote Abstained (Paola Mayo)
Motion Carried.

4. Director of Technology Update (Ian Gray)

Ian Gray updated the Board on device allocation and utilization for both the Elementary and Middle School. The goal is to have one devise per student.

Concerns raised over student security issues while using devices. Have now implemented School Guardian which provides robust tracking for student logins, with the exception of the Guest login. Aurora can also track through Microsoft via google accounts. Surveying teachers on classroom usage was suggested.

5. Deputy Superintendent Report (Paul Wozny)

I. Deputy Superintendent Report. Paul Wozny presented the Deputy Superintendent Report to the Board for information and discussion.

II. Grade 9 Farewell. Presented invitation to the Board to attend the Grade 9 Farewell. Board members were asked to email Susan Mallory if they can attend. She will forward names on to Amanda Joblinski.

III. Stakeholder Forums Staff Summary/Updates. The summary notes were reviewed for both Stakeholder Forums (Staff Sessions and Parent Sessions). Staff themes were Strengthening Relationships, Growth and Inclusion, Waitlist and Catchment Area, School Growth and resources and What's on your Mind.

Parent themes were Transparency and Communication, Elementary Entrance and Common Spaces, Articles of Association, Wait List and Catchment Area and What's on Your Mind. The Board will be identifying their next steps using the information collected, and maintaining two way dialogue.

A concern was raised from guest that this process has been repeated three times with nothing coming of it, i.e. utilization of resources and communication. The Board chair responded that current series of forums were in response to last year's strategic plan outcomes to improve better communication.

6. Superintendent Report (Dale Bischoff)

I. Facility Modernization Update

a) Elevator

The elevator project has been delayed due to the electrical inspection not passing. The necessary work has been completed and is waiting on a second inspection.

b) Gym Floor

Moving forward with gym floor refurbishing contract with the work to be done over the summer. Have not yet received a cost estimate for the automated crank system for gym nets

c) Elementary Entrance

The garbage bins need to be moved in preparation for the Elementary Entrance renovation. Have encountered difficulties with determining a new location acceptable to the City of Edmonton. Aurora has proposed installing Molohs which are sunken waste bins and the proposal has been submitted to the City for approval. Total cost estimate is $17,000 plus $600 monthly for waste removal. Dale Bischoff will continue to explore cost estimates and provide an update at the June Board meeting.

II. Classroom Temperature

Concerns raised over excessive temperature in the classrooms. Dale Bischoff has visited all classrooms to speak with teachers to identify classrooms with heat issues. To deal with high classroom temperatures on the Elementary side, the Principal is planning to purchase three air conditioners ($1,000 total) for rooms 11, 13 and 25 to test the effectiveness of these units to lower temperatures. Of concern is whether breaker boxes will support power draw from these a/c units. The new addition (Learning Commons) is also experiencing high classroom temperatures and of special concern is room 58 which reaches temperatures of 30°C. The Board directed the Superintendent to purchase an air conditioning unit for room 58.

III. Deputy Superintendent Performance Review

The Superintendent asked for Board members to meet with him in the coming weeks. Board members asked to email him with date/time they are available.

7. Board Items

I. TAAPCS Spring Conference

The attending board members shared their experience and insight from the conference. A link to the TAAPCS website is under consideration by Aurora School to help unify Charter Schools. Arlene Huhn will report back to the Board through the Communications Committee at a later date.

II. Board of Directors/Staff/Parent Forum – Summaries/Update

Apology to Robert Kossick from the Board Chair on missing his items in the email to Marcie S. The Board discussed summaries and identified that they need go through detailed information

collected from stakeholders. It was suggested that the Board create a survey with one strong question, as well question on why parent participation at forums is so low.

III. Articles of Association

Becky Kallal is available to run two evenings to work on review of the Articles of Association (cost - $150 each night). Would prefer work groups to be comprised of separate groups for parents and teachers needed.

Motion to spend $300 on articles of association working groups made by Marcy D'Agostini
Seconded: Robert Kossick
Unanimous **Carried.**

8. Board Committee Reports

I. Policy Committee (Marcy D'Agostini)

- **AR5300 – Recognition for Long Service**
  Presented to the Board for information. Updated to comply with CRA.

- **BP6180 – Sexual Orientation and Gender Identity**
  Updated required to meet mandatory changes by Alberta Education. Changes are time sensitive and due June 30, 2018. Garrett Doll has reviewed revisions and will review them again prior to June 30, 2018. There is a policy in place to allow expediting policies when necessary and Marcy D'Agostini will forward *BP 1040 - AACS Policy Making and Governance* to Board members.

  Motion to approve BP6180 - Sexual Orientation and Gender Identity for first reading as updated to meet Alberta Educations requirements by June 30, 2018, made by: Marcy D'Agostini
  Seconded by: Paola Mayo
  Unanimous **Carried.**

- **AR7040 – Technology Policy**
  Presented to the Board for information. Updated to comply with Family Zone procedures and declarations.

- **BP7070 – Inclusion (formerly called BP7070-Special Education)**
  Updated Special Education Policy 7070. A work group was created to rework the policy to comply with Alberta Education requirements and the Aurora School charter. The Policy Committee plan to review feedback from stakeholder engagement sessions at their next meeting.

  Motion to approve BP7070 - Inclusion for first reading as presented, made by: Marcy
  Seconded by: Paola Mayo
  Unanimous **Carried.**

II. Technology Committee
No report.

III. Growth Committee
No report.

IV. Transportation Committee
No report.

7. In-Camera Item

Motion to go in-camera, made by: Robert Kossick
Seconded by: Shazin Mohamed-Standing
Unanimous. **Carried.**

Motion to go out-of-camera made by: Marcy D'Agostini
Seconded by: Shazin Mohamed-Standing
Unanimous. **Carried.**

8. Calendar Reminders

- May 18 ..... Professional Development Day
- May 21 ..... Victoria Day Holiday
- June 6 ..... School Council Meeting
- June 8 ..... Grade 9 Farewell
- June 8 ..... Professional Development Day
- June 18 ..... Board of Directors Meeting

9. Adjournment

Motion to adjourn the May 14, 2018 Board Meeting at 9:01pm, made by: Shazin Mohamed-Standing