

Aurora School Ltd.
Policy Committee Meeting Minutes
September 10, 2021

Policy Committee Chair: Keira Hanrahan

Recording Secretary: Susan Mallory

1. CALL TO ORDER AND ROLL CALL

Meeting called to order at 5:05pm and was held virtually in compliance with COVID-19 Pandemic social distancing regulations.

Attendees: Peter Dang, Ian Gray, Elizabeth Lund, Keira Hanrahan, Mary Healy, Michelle Smith, Susan Mallory, Jacqueline Tomkow, Zahida Hirani-Saran.

2. AGENDA

The September 10, 2021 Policy Committee Meeting agenda was approved as presented.

3. PREVIOUS MINUTES

The June 2, 2021 Policy Committee Meeting Minutes were approved as presented.

4. POLICIES UNDER REVIEW

● **BP4020 – Administration of School Funds**

Info update. Working on updating this policy and it has been hard finding balance for this policy. Work was done over the summer reviewing this policy. Creating new policy comprised of who makes the budget (Board) and who spends the budget (superintendent). BP4020 will only be about procurement, how we spend, sole sourcing, etc. The Board is not quite ready to present these updated policies to the Policy Committee. Board will review again at their September meeting.

● **BP1030 – Goals and Objectives**

As this policy and the language used is tied into the Charter, it is to be repealed.

Recommendation: Present to repeal for third reading at September Board Meeting.

● **BP8350 – Video Surveillance**

Policy was sent to legal for review and have added all legal advice while retaining the policy feel. Remove the second reference to 60 days and remove references to the Director of Technology and IT specialist. Much of this policy should be in the AR such as guidelines, however, as it has legal implications it cannot be changed, it remains in the BP. It was noted that an AR will not be required for this policy.

Recommendation: Present for second reading to the Board at the September Board Meeting

● **BP3700 – Crisis Policy**

Reviewed feedback from the Board. Added 'death in the school community' instead of 'death of a parent', and 'suspected child abuse and neglect'. Suspected child abuse and neglect piece removed as government legislation already exists and is law.

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Recommendation: Present for third and final reading to the Board at the September Board Meeting

- **BP1040 – Policy Making**

Policy has been streamlined to be about Policy making. Reviewed board suggestions. Committee remains in favour of having three readings to repeal a policy - it is responsible governance.

Recommendation: Present for second reading to the Board at the September Board Meeting

- **BP1050 – Policy Governance**

Committee asked to provide scope for this new policy. Items should be high level, creating “building blocks”. Framing structure: Guidelines, Board statement on governance, How we all govern in our roles, alignment with mission, vision and values, etc. Committee looking to identify the big pieces. Email ideas to Keira Hanrahan and she will consolidate ideas for presentation to the Board at their September board meeting. Mary Healy will review policies of other charter school boards.

Recommendation: Tabled to next policy meeting pending feedback.

- **BP1060 - Role of the Board**

The Policy Chair asked Ian Gray to check the roles of the Board against our charter regulations. It is a nuts and bolts regulations, and must be accurate. Zahida Hirani-Saran wants a piece outlining how the Board communicates with board members, school based administration, staff and stakeholders.

Recommendation: Tabled to next policy meeting. Will craft a document and take it for first reading in October.

5. UPCOMING POLICY COMMITTEE MEETINGS

- October 6
- November 3

6. ADJOURNMENT

The Policy Committee meeting ended at 6:00pm on September 10, 2021.