

**Aurora School Ltd.
Policy Committee Meeting Minutes
April 7, 2021**

Policy Committee Chair: Keira Hanrahan

Recording Secretary: Susan Mallory

1. CALL TO ORDER AND ROLL CALL

Meeting called to order at 4:00pm, and was held virtually in compliance with COVID-19 Pandemic social distancing regulations.

Attendees: Peter Dang, Ian Gray, Jacquie Harman, Keira Hanrahan, Mary Healy, Susan Mallory, Janet Rockwood, Monique Wilson

2. AGENDA

The April 7, 2021 Policy Committee Meeting agenda was approved as revised.

3. PREVIOUS MINUTES

The March 3, 2021 Policy Committee Meeting Minutes were approved as presented.

4. POLICIES UNDER REVIEW

- **BP1010 – Mission Statement** (passed first reading September 18, 2019)
The Mission Statement was approved by the Minister on February 10, 2021 and is ready to be presented to the Board for third and final reading.

Recommendation: Present for third and final reading to the Board at the April 15 Board meeting.

- **BP2080 – Minutes and Records** (passed second reading March 18, 2021)
BP2080 is out of date and changes have been made to reflect current practices. No further changes required.

Recommendation: Present for third and final reading to the Board at the April 15 Board meeting.

- **BP8300 – Occupational Health and Safety (OHS)** (Passed second reading March 18, 201)
Amendments requested by the Board at the March Board meeting were made.

Recommendation: Present for third and final reading to the Board at the April 15 Board meeting.

- **BP8050 – School Emergencies** (Passed second reading March 15, 2021)
Small wording changes were made to improve clarity.

Recommendation: Present for third and final reading to the Board at the April 15 Board meeting.

- **BP2150 – Appeals Procedures**
BP2150 is up for review as per the 2020 policy review schedule. Small wording changes made to align policy with the Education Act.

Recommendation: Present for second reading to the Board at the April 15 Board meeting.

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- **BP8350 – Video Surveillance**

Policy is currently before our lawyers. Concerns regarding videos such as, how long we keep video, audio on bus videos, video surveillance of school grounds/community, and copies requested by law enforcement were discussed. Ian Gray will make sure all video cameras are set to record the maximum of 60 days.

Recommendation: Tabled – pending the receipt of advice from lawyers.

- **BP3700 – Crisis Policy**

BP3700 was tabled at March meeting. The guideline binder has been created, with the next step being the rollout of training. After discussion of the need of an AR, it was decided an AR is not be required and references were removed from the BP.

Recommendation: Present for first reading to the Board at the April 15 Board meeting.

- **BP 1030 – Goals and Objectives**

This policy and the language used is tied in to the Charter. The committee discussed if this policy is required as it is in the Charter document. The committee will recommend the repeal of this policy as it is not required.

Recommendation: Present for first reading to the Board to Repeal at the April 15 Board meeting.

- **BP1040 – AACS Policy Making and Governance**

This policy is inconsistent and poorly worded. The Policy committee will present BP1040 to the Board for their input on the direction policy should take, and continue work on this policy at the May meeting.

Discussed whether this policy should be separated into two policies – Board Governance (training, best practices, etc.) and Policy Making, and that the policy should be in the category Foundational Policies.

Recommendation: Will present (as is) to the Board for their input at the April 15 Board meeting.

- **BP1050 – AACS Policy Making and Governance: Accountability**

Further to discussion of BP1040, it was decided by the committee to include BP1050 in the policy package presented to the Board for their input.

Recommendation: Will present (as is) to the Board for their input at the April 15 Board meeting.

5. NEXT POLICY COMMITTEE MEETING

- May 5 (4:00 – 5:00pm)
- June 2

6. ADJOURNMENT

The Policy Committee meeting ended at 5:02pm on April 7, 2021.