AURORA ACADEMIC CHARTER SCHOOL

BOARD COMMITTEE

Board of Directors Meeting Minutes

SCHOOL GOVERNANCE

Date: September 17, 2026
Time: 7:00 PM
Location: AACS Online

Attending:
Kerry-Ann Sitcheron(Board Chair)
Adedayo Ojeleye (Vice Char)
Constance Amenaghawon
Ajoke Omage
Adedayo Ojeleye
Todd Walsh (not in Attendance)
Yetunde Adesina
Ian Gray
Khryssa Genery
(Recording Secretary)

Guests:
None

Items

1. **Land Acknowledgement (Kerry-Ann Sitcheron, Board Chair)**
   The Board Chair Kerry-Ann Sitcheron read the Land Acknowledgement and called the meeting to order at 7:02 PM.

2. **Call to Order (Kerry-Ann Sitcheron, Board Chair)**
   The meeting was called to order by the Board of Directors Chair at 7:03 PM, and was held at the AACS Sherbrooke Campus and virtually for the public via Google Meets.

   a. **Approval of the September 17, 2026 Meeting of the Board of Directors Agenda**
      i. **Motion:** To approve the September 17, 2026 Board of Directors Agenda as presented.
      ii. **Moved by**: Kerry-Ann Sitcheron
      iii. **Seconded by:** Yetunde Adesina
      iv. **Vote Decision:** Unanimous

   b. **Approval of the Meeting of the Board of Directors Minutes(Motion**
      i. **Approval of the Minutes of June 18, 2026(Motion)**
      Motion: To approve the June 18, 2026 Minutes of the Meeting of the Board of Directors as presented.
      Moved by: Kerry-Ann Sitcheron
      Seconded: Constance Amenaghawon
      Vote Decision: The Board voted unanimously in favour with the caveat of the changes to the month listed for the financial report from April to May.

3. **Director of Finance Update (Constance Amenaghawon, Finance Chair)**
   Constance Amenaghawon presented the June and July 2026 Financial Reports and the Amended Preliminary Budget for the 2026–2027 school year at 7:11 PM. The reports provided the Board with an overview of the Division's current financial position, year-to-date results, and proposed amendments to the 2026–2027 budget.

   a. **June Financials**
   The Board reviewed the June 2026 financial results. Total monthly revenues were approximately $1.78 million, with year-to-date revenues of approximately $15.95 million. Revenue sources discussed included Alberta Education funding, Alberta Infrastructure funding, fees, yearbook sales, investment income, gifts and donations, facility rentals, and fundraising.

   Monthly expenses totalled approximately $1.83 million. Expenses were reviewed by both program and object, including instruction, plant operations and maintenance, transportation, Board and system administration, certificated salaries and benefits, supplies and contracts, and amortization. The June report included a $50,750 Convoke consulting fee under external services and approximately $166,000 in monthly amortization. The Division reported a June monthly deficit of $49,997 and a year-to-date deficit of $717,055, compared with the budgeted deficit of $876,746.

   b. **July Financials**
   The Board reviewed the July 2026 financial results. Monthly revenues totalled approximately $1.40 million, including approximately $1.35 million from Alberta Education, $26,043 from Alberta Infrastructure, $12,994 from other Alberta school authorities, and $11,234 in investment income. Year-to-date revenues were approximately $17.36 million.

   Monthly expenses totalled approximately $1.36 million, including approximately $933,000 for instruction, $242,000 for plant operations and maintenance,

$55,000 for transportation, $84,000 for Board and system administration, and $50,750 for external services. The July report reflected a monthly surplus of $39,941 and a year-to-date deficit of $677,114.

During the discussion, it was identified that the Convoke consulting charge was applicable to June and should not be duplicated in July. The financial reporting will be corrected accordingly.

4. **Preliminary Budget 2027 (motion)**
The Finance Chair presented amendments to the preliminary 2026–2027 budget. The amended budget increases total revenues from $20,959,325 to $21,182,325, an increase of $223,000, and total expenses from $20,742,890 to $21,060,890, an increase of $318,000. The resulting projected operating surplus is $121,435, compared with the originally budgeted surplus of $216,435.

The amendments reflect changes including enrollment projections, the Skyrattler rent subsidy, the new ATA salary grid, staffing adjustments, and additional transportation management costs. The Finance Chair opened the amended budget to the Board for discussion.

a. **Motion:** Constance Amenaghawon moved The motion to approve the amended Preliminary Budget 2027 school year.
b. **Seconded:** Adedayo Ojeleye
c. **Vote Outcome:** The Board voted unanimously in favour of the amended 2027 Budget.

5. **Superintendents Report**
Superintendent Ian Gray presented the September 2026 Superintendent's Report, beginning by thanking the staff and contributors who provided information for the report. He highlighted the positive and purposeful start to the 2026–2027 school year, noting the efforts of staff in welcoming students and families through school start-up activities, student drop-off, Meet the Staff, and Meet the Teacher events.

a. **SLS**
The Superintendent highlighted Student Learning Services (SLS) and its increased focus on prevention, early identification, and timely intervention. SLS has begun the year by reconnecting returning students with established supports, identifying emerging student needs, activating counselling services across all three campuses, and strengthening processes for teacher onboarding and mentorship. Provincial literacy and numeracy screening, CAT4 assessments, speech-language and occupational therapy screening, tutoring, accommodations, and student-success planning are being used to identify and respond to student needs.

During Board discussion, appreciation was expressed for the movement toward earlier identification and intervention. A question was raised regarding how the Board will be able to monitor the progress and intended impact of these supports as additional data becomes available.

The Superintendent discussed the continued development of SLS since dedicated funding began being received in 2022, noting that the Authority is now collecting significantly more data and has established stronger processes, follow-up procedures, and checks and balances. Historically, supports were more concentrated on areas such as speech services for younger students and counselling at the high-school level. The Authority is now developing a more comprehensive division-wide approach.

Future reporting will provide the Board with greater information regarding referral volumes, wait times, movement between levels of support, intervention outcomes, and other indicators of student need and service delivery. The Superintendent noted that these processes involve considerably more workflow and collaboration across staff and campuses. The report also identified the launch of the division-wide BASE programme in October, which will focus on emotional well-being, relationships, decision-making, resilience, and stress management before concerns require individualized intervention.

b. **Research, Innovation and Legislative Compliance**
The Superintendent provided an update on research and innovation initiatives, including the Authority's continuing University of Alberta literacy research partnership and participation in a provincially funded three-year study examining student experiences with classroom mobile-device restrictions.

Work is also underway to align Authority policies and staff resources with the Access to Information Act (ATIA), Protection of Privacy Act (POPA), and Bill 25. Policy revisions and supporting tools are being developed in areas including student conduct, discipline, inclusion, information access, and privacy. The report also highlighted the CERN Beamline 2027 student proposal as an upcoming student opportunity.

c. **Transportation**
As of September 1, 2026, 1,094 students were registered for transportation across the three campuses.

The Authority is operating 32 buses, consisting of 13 serving Sherbrooke, eight serving Skyrattler, and 11 serving Alberta Avenue. The Division continues to work toward a 75-minute target for student ride times.

All routes are operational and continue to be monitored, with adjustments being made where possible to address traffic, construction, timing, and reliability. BusPlanner and the Chipmunk app are fully operational, and improved advance communication with families has contributed to fewer transportation-related calls and emails than in previous years.

d. Facilities

The Superintendent provided updates on several facility projects. At Skyrattler, work continued on the gym-floor refinishing project, with the gym targeted for return to the school following completion of final work and curing. The former stage area has also been designated as classrooms 106A and 106B.

At Alberta Avenue, modernization work continued, including the reconfiguration of instructional spaces and work associated with the library/canteen and science-room areas. Electrical, plumbing, HVAC, environmental reviews, preliminary drawings, and the building-permit process were underway. Additional environmental samples reported on September 11 were negative. Facility and capacity information across the Authority is also being updated to reflect changes in classroom use.

e. Staff Recognition and School Start-Up

The Superintendent concluded by recognizing the significant work undertaken by staff across the Authority to support a successful school opening. Appreciation was extended to teachers, administration, office staff, transportation, facilities, Student Learning Services, and other staff who contributed to the start of the school year.

The Superintendent noted that there were too many individual contributions to recognize each person separately, but emphasized that the positive start experienced across the Authority was the result of extensive preparation and coordinated work by staff. Strong participation at Meet the Staff and Meet the Teacher events, early implementation of academic and student-support programming, and the commencement of extracurricular activities were highlighted as indicators of a welcoming and positive start to the 2026–2027 school year.

Break
The Board recessed at 7:46 PM and reconvened at 7:56 PM.

6. Policy Committee (Ajoke Omage, Policy Committee Chair)

The Policy Committee Report commenced at 7:56 PM and was presented by Policy Committee Chair Ajoke Omage. The Chair provided an overview of policies brought forward for Board consideration at various reading stages, including policies being reviewed to align with recent legislative requirements.

a. 1040 BP: Policy Making (3rd Reading)

The Board reviewed 1040 BP: Policy Making for third and final reading. No concerns or questions were raised. It was clarified during discussion that the Board Secretary has developed a policy review schedule to support the ongoing and timely review of Board policies.

i. **Motion:** To approve 1040 BP: Policy Making for third and final reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Adedayo Ojeleye
iv. **Vote outcome:** The Board voted unanimously in favour accepting policy 1040 BP: Policy Making for 3rd and final reading.

b. 2030 BP: Board Communication Protocols (2nd Reading)

The Board reviewed 2030 BP: Board Communication Protocols for second reading. Discussion included updating the document title to reflect the new naming convention.

i. **Motion:** To approve 2030 BP: Board Communication Protocols for second reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Adedayo Ojeleye
iv. **Vote Outcome:** The Board voted unanimously in favor accepting policy 2030 BP: Board Communication Protocol - Now 2030 BP: Stakeholder Engagement Protocols for its 2nd reading.

c. POPA ATIA

i. 2090 BP: Access to Information and Protection of Privacy Policy - Section J (3rd Reading)
The Board reviewed 2090 BP: Access to Information and Protection of Privacy Policy – Section J for third and final reading.

During discussion, a question was raised regarding whether the delegation provisions should be

moved from Board Policy into the corresponding Administrative Regulation. The Policy Committee Chair recommended that the provisions remain within the Board Policy.

ii. **Motion:** To approve 2090 BP: Access to Information and Protection of Privacy Policy – Section J for third and final reading.
iii. **Moved by:** Ajoke Omage
iv. **Seconded by:** Constance Amenaghawon
v. **Vote Outcome:** The Board voted unanimously to pass 2090 BP:Access to Information and Protection of Privacy Policy Section J for 3rd and final reading.

d. **Bill 25 Compliance**
The Policy Committee Chair provided an overview of the policy revisions being undertaken in response to Bill 25, An Act to Remove Politics and Ideology from Classrooms and Amend the Education Act, 2026. The Chair explained that many of the revisions involve incorporating specific legislative language and terminology into existing policies rather than substantially changing the overall intent of the policies.

The Board was advised that highlighted amendments within the working documents identify language being revised to align with provincial requirements. The Committee is working through the affected policies to meet the applicable compliance timelines. Bill 25 required policy amendments are due for Aurora Academic Charter School on December 1, 2026.

e. **2070 BP: Role of the Teacher(1st Reading)**
The Board reviewed 2070 BP: Role of the Teacher for first reading. The Policy Committee Chair reviewed the proposed amendments and explained the changes required to bring the policy into alignment with the new legislative requirements.

i. **Motion:** To approve 2070 BP: Role of the Teacher for its first reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Constance Amenaghawon
iv. **Vote outcome:** The Board voted unanimously in favour of the changes to the policy to ensure compliance with Bill 25 passing 2070 BP: Role of the Teacher for first reading.

f. **6035 BP: Student Code of Conduct(1st Reading)**
The Board reviewed 6035 BP: Student Code of Conduct for first reading. During discussion, a question was raised regarding the removal of the word “welcoming.” The Policy Committee Chair explained that the change reflected the terminology and context required within the revised legislative framework.

The provincial changes include updated language concerning safe and respectful school environments and require student codes of conduct to address the prohibition of violence at school and during school-related activities.

i. **Motion:** To approve 6035 BP: Student Code of Conduct for first reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Yetunde Adesina
iv. **Vote outcome:** The Board voted unanimously in favour accepting 6025 BP: Student Code of Conduct. The policy was passed for first reading.

g. **6040 BP: Student Discipline(1st Reading)**
The Board reviewed 6040 BP: Student Discipline for first reading. The Policy Committee Chair explained the proposed terminology and definition changes and discussed their alignment with legislative requirements and the Authority’s Charter and academic focus.

A question was raised regarding the replacement of existing behavioural terminology with language related to safeguarding and whether the change resulted from provincial requirements. The Chair confirmed that the revised terminology reflected the required legislative changes.

i. **Motion:** To approve 6040 BP: Student Discipline for first reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Constance Amenaghawon
iv. **Vote outcome:** The Board voted unanimously accepting 6040 BP: Student Discipline for 1st reading. The policy passed.

h. **6180: Sexual Orientation and Gender Identity(1st Reading)**
The Board reviewed 6180 BP: Sexual Orientation and Gender Identity for first reading. Discussion focused on changes arising from Bill 25, including provincial requirements concerning neutrality and impartiality, the presentation of diverse viewpoints, and the display of flags within schools.

The provincial legislation reinforces expectations for neutrality and impartiality and provides for related requirements concerning balanced perspectives and permitted flags in schools.

i. **Motion:** To approve 6180 BP: Sexual Orientation and Gender Identity for first reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Adedayo Ojeleye
iv. **Vote outcome:** The Board voted unanimously in favour accepting 6180 BP: Sexual Orientation and Gender Identity for its first reading. The policy passed first reading.

i. **7070 BP: Inclusion(1st Reading)**
The Board reviewed 7070 BP: Inclusion for first reading. The Policy Committee Chair advised that the proposed revisions were intended to align the policy with the applicable Bill 25 legislative requirements.
i. **Motion:** To approve 7070 BP: Inclusion for first reading.
ii. **Moved by:** Ajoke Omage
iii. **Seconded by:** Adedayo Ojeleye
iv. **Vote outcome:** The Board voted unanimously in favour, accepting 7070 BP: Inclusion for its first reading.

7. Board of Directors
The Board of Directors section commenced at 8:37 PM

New Campus Planning and Grade Configuration

The Superintendent presented a Gantt chart outlining the planning process and key timelines for the opening of the new AACS Beverly Heights campus. The presentation included anticipated staffing, communication, stakeholder engagement, and operational milestones associated with bringing the fourth AACS campus into operation.

The Superintendent advised that the process of recruiting a Principal is expected to begin in January, recognizing that a successful candidate may require sufficient time to provide notice to their current employer.

The Superintendent also presented the communication and engagement plan for the new campus. He noted the importance of a coordinated and carefully timed approach to stakeholder communication as planning progresses and additional information becomes available.

The Board reviewed recommendations regarding future grade configurations across the Authority. Discussion focused on how grade configurations could maximize available instructional space, support student retention, and provide the smoothest possible transition for students and families.

Board members discussed alternative configurations, including whether Alberta Avenue could operate as a Grades 10–12 campus with another campus serving Grades 7–9. It was noted that Alberta Avenue has capacity for approximately 600 students and that projected enrolment could result in an estimated shortage of approximately 200 spaces if Grade 9 were not accommodated at Alberta Avenue.

The Superintendent further noted that grade groupings can support student retention. In discussing potential risks associated with redesignating Alberta Avenue as a Grades 9–12 campus, student attrition was identified as a key consideration.

a. **School Naming Conventions (Motion)**
The Board considered the official naming of the former Lawton School facility. During discussion, clarification was requested regarding whether the school name should use “Aurora Academic Charter School” or “AACS.” It was confirmed that the naming convention would use AACS.
i. **Motion:** Motion that the Board of Directors approve the official naming of the former Lawton School facility to AACS Beverly Heights, effective September 17, 2026.
ii. **Moved by:** Constante Amenaghawon
iii. **Seconded:** Adedayo Ojeleye
iv. **Vote Outcome:** The board voted unanimously in favour of the naming convention motion at 9:21pm.

b. **School Grade Designation (Motion)**
The Board expressed its enthusiasm regarding the addition of a fourth AACS school in the Beverly Heights community.
i. **Motion:** Motion that the Board of Directors approve the official grade complement designations for the following schools, effective September 17, 2026.

AACS Sherbrooke: Kindergarten to Grade 8 (K–8)

AACS Skyrattler: Kindergarten to Grade 8 (K–8)

AACS Beverly Heights: Kindergarten to Grade 8 (K–8)

ii. **Moved by:** Constance Amenagaghwon

iii. **Second:** Yetunde Adesina

iv. **Vote outcome:** At 9:24 Pm the Board of DIrectors voted unanimously in favour of the new grade designation of AACS Sherbrooke: Kindergarten to Grade 8 (K–8); AACS Skyrattler: Kindergarten to Grade 8 (K–8); AACS Beverly Heights: Kindergarten to Grade 8 (K–8).

c. Alberta Public Charter Schools (APS)

The Board discussed Alberta Public Charter Schools (APS) and noted that a Board representative is required to participate on the applicable committee.

The upcoming Charterverse Conference, scheduled for the following month, was also discussed.

d. Annual General Meeting November 26, 2026

The Board noted that the Annual General Meeting is scheduled for November 26, 2026.

8. Next Meeting

At 9:27 PM the Board Chair notified that the next meeting of the Board of Directors is scheduled for October 22 2026 at 7:00 PM. The meeting will be hosted at the AACS Sherbrooke Campus.

9. Adjournment

Motion to adjourn the meeting of the Board of Directors on June 18, 2026 was motioned by Constance Anenaghawon.

The meeting of the September 17, 2026 Board of Directors was adjourned at 9:28 PM.

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